



# EARBY TOWN COUNCIL



Chairman: Chris P. Tennant  
The Parish Rooms, Victoria Road,  
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## **Meeting of Earby Town Council Monday 27<sup>th</sup> September 2021 at 7.30pm The Parish Rooms, Victoria Road, Earby**

Members of the Council are hereby summoned to attend an ordinary meeting of the Full Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held as detailed above. If you are unable to attend, your apologies and reason should be passed to the Town Clerk in advance of the meeting.

### **AGENDA**

Meetings are open to the public and may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

#### **1. Welcome**

The Chairman welcomes all to the meeting at 7.30pm.

#### **2. Councillor Horsfield**

To record the passing of Councillor Morris Horsfield after a short illness. Cllr Horsfield served the community of Earby for many years at Pendle Borough Council, Earby Urban District Council and Earby Town Council.

#### **3. Attendance, Apologies and non-attendance**

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

#### **4. Declarations of Interest**

To receive declarations of pecuniary interests in any matter identified in this agenda.

*A member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.*

#### **5. Public Participation**

To adjourn the meeting to allow for members of the public to be offered the opportunity to address council on any subject.

*Any questions for Council which require a detailed answer should to be sent via post or email to the Clerk one week before the meeting.*

## **6. Minutes**

To accept and approve as an accurate representation, the minutes of the last meeting held on [Monday 23<sup>rd</sup> August 2021.](#)

## **7. Exclusion of the public and press**

To determine which items, if any, should be taken with the public excluded.

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.*

## **8. Update of ongoing issues from previous minutes**

*Items are presented here for information only, no resolutions to arise from such updates, a verbal update from Clerk and Councillors can be received on any matters from the previous minutes and not covered as an item on this agenda.*

## **9. Allotments**

9.1 To receive an update from the Town Clerk on the current position with tenancies and invoices for the 2021/22 season.

## **10. Parish Rooms Surgery**

Councillor Cocker to bring to Councils' attention any items of special note.  
*(Friday surgeries currently suspended due to Covid 19).*

## **11. Police business**

To report on any issues of concern and forward anything of importance to the local police team.

11.1 To note the content of the Lancashire Constabulary letter dated 15<sup>th</sup> September 2021 outlining their position regarding policing public events.

## **12. Correspondence**

To receive for information purposes items received since the last meeting that have not already been dealt with by the Clerk or appear on the agenda.

12.1 2020/2021 AGAR corrections and external audit completion.

## **13. Planning: to consider and comment on the following:**

13.1 To discuss the absence of enforcement of highways and other planning conditions at both the North & South former Wardle Storey Office blocks on Water Street that have been ongoing since 2018.

To resolve to request Pendle BC planning manager to attend an urgent site meeting and that the Earby Ward & County Cllrs and a representative of LCC Highways Planning Dept also be invited to attend.

13.2 To receive an update relating to the planning conditions attached to the development [21/0481/FUL](#) by Pretty Perfect Properties Ltd., at the rear of 8 Birch Hall Lane, Earby

13.3 Kelbrook and Sough Parish Council are currently consulting on a draft version of their Neighbourhood Plan (Reg. 14 consultation). The consultation runs from Monday 13th September 2021 to 5pm on Thursday 30<sup>th</sup> October 2021.

Please send any comments to [kelbrook.consulting@gmail.com](mailto:kelbrook.consulting@gmail.com) by the closing date.

The Draft Plan and associated documents can be downloaded from <https://www.kelbrookandsoughparishcouncil.org.uk/neighbourhood-plan-pre-submission.php>

13.4 Planning Ref: [21/0769/OUT](#)  
Proposal: Major: Residential Development  
At: Land to The West of White Leys Close, Earby  
Site Map: [Location Plan](#)  
For: M & D Dinsdale  
Deadline: 12<sup>th</sup> October 2021

## Appeals

APP/E2340/C/21/3279800 21/0012/AP/ENFORC:

Garage Site Between 2A And 4 Barnwood Road Earby Appeal against Enforcement Notice: Without Planning Permission and within the last ten years the material change of use of the land from domestic garages to the siting of containers used for storage and domestic garages.

### **No local items contained on the recent delegated lists.**

Council will discuss items pertinent to Earby and the Clerk to be notified should a Councillor wish to highlight a decision for such discussion. **If none, the list will be deemed to be accepted.**

## 14. Reports from meetings with other organisations

To receive for information purposes, verbal or written reports from Councillors or the Clerk on any such meetings they have attended. **These should be notified to the Clerk in advance of the agenda so that they can be listed;** in the case of written reports, so that they can be circulated to Councillors prior to the meeting.

14.1 Councillor C. Carter – update on the Pearl Together public consultation meeting held at the Parish Rooms on Wednesday 15<sup>th</sup> September 2021 in relation to the proposed development of the Spring Mill site.

14.2 Town Clerk - Transfer of Facilities and Services online input from Pendle Borough Council (refer to attached presentation and summary of statutory duties of a borough council).

14.3 West Craven Committee meeting 7<sup>th</sup> September 2021

## **15. Finance**

15.1 To resolve to approve the payment list, as circulated.

15.2 To resolve to approve the revised starting pay point for the Town Clerk as recommended by the Chairman's communication to Council.

15.3 To resolve to approve the quotation from Arcol Ltd for replacement of the security post at the entrance track to Birley Playing Fields.

## **16. Remembrance Day Parade**

To receive an update from Councillor Cocker on this year's Remembrance Day arrangements.

## **17. Parking in the Cemetery Road car park**

To receive an input from Councillors A & C Carter on the problems being experienced with vehicles being left/abandoned on the above car park.

## **18. Councillor Horsfield**

To discuss options for a fitting memorial to celebrate the memory of Councillor Morris Horsfield.

## **19. Environment Committee**

To resolve to appoint a lead Councillor for the Environment Committee as resolved at item 15 of the previous council meeting.

## **20. Meeting Dates**

To note the next scheduled meeting date as Monday 25<sup>th</sup> October 2021

## **21. Meeting Close**

D. Taylor  
Town Clerk & RFO  
20<sup>th</sup> September 2021