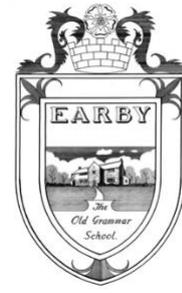




EARBY TOWN COUNCIL



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Meeting of Earby Town Council
Monday 27th September 2021
The Parish Rooms, Victoria Road, Earby

Minutes

1. Welcome

Chairman Cllr Tennant formally opened the meeting and welcomed all present.

2. Councillor Morris Horsfield

The Chairman formally recorded the passing of Councillor Horsfield following a short illness. The Council observed a minute's silence, remembering Morris' life and service to the community of Earby.

3. Attendance, Apologies and Non-Attendance

The attendance of Cllrs C. Tennant, J. Myers, C. Carter, and A. Carter and Cllr S. Hartley was noted as were apologies from Cllr V. Cocker.

4. Declarations of Interest

Cllr C. Tennant declared a personal, non-pecuniary interest relating to a reimbursement under finance.

5. Public Participation

There were no members of the public present at the meeting.

6. Minutes of the Previous Meeting

It was resolved to accept and approve the minutes of the meeting of Monday 23rd August 2021 as an accurate record. (Proposed JM, 2nd CC)

7. Exclusion of the Public and Press

There were no items meeting the criteria for exclusion.

8. Update of ongoing issues, not covered in this Agenda

There were no updates to this item.

9. Allotments

9.1. The Town Clerk provided the Council with an update on actions taken to verify tenancy rules were being complied with and contact details of tenants updated, particularly email addresses. Several plots had changed hands in recent weeks primarily because of the lack of cultivation for a variety of reasons. There remained 49 residents on the waiting list for the 88 plots being managed across five Earby sites. This year's invoices were due to be sent out and the process would now be paperless using the new accounting system. A new online Tenancy Agreement Form was also to be implemented soon.

10. Friday Surgery

Surgeries have not yet resumed but it was hoped to do so soon. In the meantime, the Earby Town Council office is staffed on Wednesday and Thursday mornings for enquires with the Town Clerk. Contact can be made to mobile, answerphone or by email as shown above outside of this period.

11. Police business

11.1 A brief discussion took place regarding the perceived increase in speeding vehicles along the A56.

11.2 Council noted the content of a letter from Lancashire Constabulary outlining their position regarding the policing of public events, such as Remembrance Sunday.

12. Correspondence

The Clerk updated Council that following clarification of several points with the external auditor, the AGAR has now been signed off and the external audit completed for 2020/2021. The Notice of Completion is to be published on the Council's website and notice board.

13. Planning

13.1 It was resolved to contact the planning manager at Pendle Borough Council in relation to the Wardle Storey development and the non-compliance with a number of planning conditions. Also, to secure a meeting with the planning manager to address inaction and issues which had the potential to impact on public safety and use of the highways as well as conditions that have never been implemented on the site. (Proposed CC, 2nd JM, unanimous decision).

13.2 Council was still awaiting an update to planning application **21/0481/FUL** in relation to the erection of six detached dwellings and garages with new estate road and associated landscaping at the rear of 8 Birch Hall Lane, Earby. The Clerk was to pursue the matter with the planning officer.

13.3 Council noted the draft version of the Kelbrook and Sough Neighbourhood Plan and invited comments on the plan to be submitted on an individual basis rather than as observations from the council.

13.4 It was resolved to submit an objection to the resubmission of the planning application **21/0769/OUT** for residential development on land to the west of White Leys Close, Earby. The reasons for doing so are to be outlined in the document to Pendle Borough planning department in due course.

No responses were proposed regarding other applications considered at the meeting.

14. Reports from meetings with other organisations

14.1 Councillor Carter updated Council on the public consultation meeting held at the Parish Rooms on Wednesday 15th Sept in relation to the proposed development of the Spring Mill site. Members of the public had attended expressing concerns regarding drainage and representations were made in relation to the location of the entrance to the site. A follow-up meeting to discuss the issues raised was to be attended by Councillor Myers.

14.2 The Town Clerk updated Council regarding an online meeting arranged by Pendle Borough Council in relation to the potential for further transfer of facilities and services to parish and town councils. There were no immediate plans to take on additional duties and services from Borough.

15. Finance

15.1 Council approved the payment list, as circulated (Proposed CC, 2nd CT, unanimous decision).

15.2 Council resolved to approve a revised starting pay point for the Town Clerk as recommended by the Chairman's communication to Council. The Chairman stating this was due to the Clerk's exemplary performance in the first three months of his employment. (Proposed CC, 2nd JM, unanimous decision).

15.3 Council resolved to approve a quotation from Arcol Ltd. for the replacement of a security post at the entrance to Birley Playing Fields. (Proposed SH, 2nd JM, unanimous decision).

16. Remembrance Day Parade

Council noted that due to a number of factors, a full Remembrance Day parade would not take place in Earby this year and members of the public would be asked to

safely make their own way to the park and war memorial where a service would take place as normal. A further briefing on the arrangements would be provided by Councillor Cocker at the October council meeting.

17. Parking in the Cemetery Road car park

Councillors A & C Carter presented an input on problems being experienced on the Cemetery Road car park. It is often full to capacity, primarily with vehicles that are not permitted. The car park is intended for use by visitors and residents of nearby streets for temporary parking and to alleviate congested local streets. Instead, it is being occupied by long term storage of caravans, motor homes, untaxed and uninsured vehicles.

Council resolved to identify and thereafter implement solutions to negate the misuse of this space, owned by the Council, and maintained at public expense.

18. Councillor Horsfield

The agenda item to discuss options for a fitting memorial to celebrate the memory of Councillor Morris Horsfield was deferred until all councillors are present.

19. Environment Committee

It was resolved that Councillors J. Myers, A. Carter and C. Carter would jointly establish an Environment Committee following an input from Councillor Horsfield on the need to drive local initiatives to support greater biodiversity and wildlife habitats across the town at the August meeting. (Proposed AC, 2nd JM, unanimous decision).

20. Meeting Dates

It was noted that the next scheduled meeting of full council will be Monday 25th October 2021.

21. Meeting Close

The Chairman closed the meeting at 20.30 hrs and thanked all those present for their contribution.

Cllr Chris Tennant
Chairman

D. Taylor
Town Clerk
Earby Town Council