



EARBY TOWN COUNCIL



Chairman: Chris P. Tennant
The Parish Rooms, Victoria Road,
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Meeting of Earby Town Council Monday 25th October 2021 at 7.30pm The Parish Rooms, Victoria Road, Earby

Members of the Council are hereby summoned to attend an ordinary meeting of the Full Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held as detailed above. If you are unable to attend, your apologies and reason should be passed to the Town Clerk in advance of the meeting.

AGENDA

Meetings are open to the public and may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

1. Welcome

The Chairman welcomes all to the meeting at 7.30pm.

2. Attendance, Apologies and non-attendance

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

3. Declarations of Interest

To receive declarations of pecuniary interests in any matter identified in this agenda.

A member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

4. Public Participation

To adjourn the meeting to allow for members of the public to be offered the opportunity to address council on any subject.

Any questions for Council which require a detailed answer should to be sent via post or email to the Clerk one week before the meeting.

5. Minutes

To accept and approve as an accurate representation, the minutes of the last meeting held on [Monday 27th September 2021](#)

6. Exclusion of the public and press

To determine which items, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

7. Update of ongoing issues from previous minutes

Items are presented here for information only, no resolutions to arise from such updates, a verbal update from Clerk and Councillors can be received on any matters from the previous minutes and not covered as an item on this agenda.

8. Allotments

8.1 To receive an update from the Town Clerk on the current position with tenancies and invoices for the 2021/22 season.

9. Parish Rooms Surgery

Councillor Cocker to bring to Councils' attention any items of special note.
(Friday surgeries currently suspended due to Covid 19).

10. Police business

To report on any issues of concern and forward anything of importance to the local police team.

11. Correspondence

To receive for information purposes items received since the last meeting that have not already been dealt with by the Clerk or appear on the agenda.

11.1 Non-domestic Rates Valuation: Car Park Cemetery Road.

12. Planning: to consider and comment on the following:

12.1 To receive an update provided by the Pendle BC planning manager on the North & South former Wardle Storey Office blocks on Water Street.

12.2 To receive an update relating to the planning conditions attached to the development [21/0481/FUL](#) by Pretty Perfect Properties Ltd., at the rear of 8 Birch Hall Lane, Earby

12.3 Planning Ref: [21/0796/FUL](#)
Proposal: Major: Erection of 2 holiday shepherd huts with hot tub structures
At: Copy House Farm, Bleara Road, Earby
Site Map: [Location Plan](#)
For: Miss Lisa Campbell

Appeals

None.

Delegated Lists

None

Council will discuss items pertinent to Earby and the Clerk to be notified should a Councillor wish to highlight a decision for such discussion. **If none, the list will be deemed to be accepted.**

13. Reports from meetings with other organisations

To receive for information purposes, verbal or written reports from Councillors or the Clerk on any such meetings they have attended. **These should be notified to the Clerk in advance of the agenda so that they can be listed;** in the case of written reports, so that they can be circulated to Councillors prior to the meeting.

13.1 Councillor J. Myers – update on the Pearl Together public consultation meeting follow-up held at the Parish Rooms on Wednesday 6th October 2021 in relation to the proposed development of the Spring Mill site.

13.2 Town Clerk - Transfer of Facilities and Services online meeting request from Pendle Borough Council.

14. Public Spaces Protection Orders

To receive and note the notification from Pendle Borough Council relating to the proposed renewal of the two Orders introduced in 2017 and consultation on two new proposals (sent to councillors by email). To resolve to respond to the consultation by Friday 3rd December 2021.

15. Playground Inspection Reports

To receive and note the content of the seven Playground Inspection Reports forwarded by email for:

15.1 Cemetery Road Playground – Very Low Risk and Low Risk maintenance issues identified.

15.2 Northholme North Playground - Very Low Risk and Low Risk maintenance issues identified, together with one **Moderate Risk** finding of a 100mm gully cover missing.

15.3 Northholme South Goal End Playground – Very Low Risk and Low Risk maintenance issues identified.

15.4 Northholme South Playground – Very Low Risk and Low Risk maintenance issues identified, together with two pieces of equipment - Belly Board Roundabout & Surfboard - having **Moderate Risk** faults requiring repair.

15.5 Rushton Avenue Playground – Very Low Risk and Low Risk maintenance issues identified, together with one item – Springie Seat – missing a seat and deemed a **Moderate Risk**.

15.6 Birley Playing Fields Play Area – Very Low Risk and Low Risk maintenance issues identified.

15.7 Cemetery Road MUGA – Very Low Risk and Low Risk maintenance issues identified, together with significant amount of broken glass on site identified as **Moderate Risk**.

16. Parking in the Cemetery Road car park

To debate potential solutions to problems being experienced with vehicles being stored/abandoned on the above car park. To resolve to implement one or more options to alleviate the issue.

17. Finance

17.1 To resolve to approve the payment list, as circulated.

17.2 To receive and note the six-month Financial Report produced and circulated by the RFO.

17.3 To resolve to consider and approve a quotation from Ironworks Ltd. for the installation of a height barrier to the Cemetery Road Car Park (see item 16 above).

17.4 To resolve to approve an upgrade to the office printer as recommended by the current service provider Sharp Business Systems (details to follow by email).

18. Remembrance Day Parade

To receive an update from Councillor Cocker on this year's Remembrance Day arrangements.

19. Councillor Horsfield

To discuss options for a fitting memorial to celebrate the memory of Councillor Morris Horsfield.

20. Next Meeting Date

To note the next scheduled meeting date as Monday 29th November 2021

21. Meeting Close