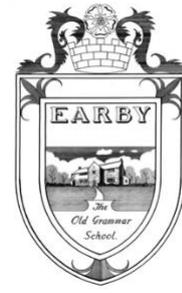




EARBY TOWN COUNCIL



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Meeting of Earby Town Council
Monday 25th October 2021
The Parish Rooms, Victoria Road, Earby

Minutes

1. Welcome

Chairman Cllr Tennant formally opened the meeting and welcomed all present.

2. Attendance, Apologies and Non-Attendance

The attendance of Cllrs C. Tennant, J. Myers, C. Carter, and A. Carter and Cllr V. Cocker was noted as were apologies from Cllr S. Hartley.

3. Declarations of Interest

Cllr C. Tennant declared a personal, non-pecuniary interest relating to item 14 and Cllr Cocker declared a non-pecuniary interest under finance in relation to the Poppy Appeal.

4. Public Participation

There were three members of the public present at the meeting who requested to make representations regarding item 16 on the agenda – Parking in the Cemetery Road car park.

5. Minutes of the Previous Meeting

It was resolved to accept and approve the minutes of the meeting of Monday 27th September 2021 as an accurate record. (Proposed CC, 2nd JM)

6. Exclusion of the Public and Press

There were no items meeting the criteria for exclusion.

7. (Item 16 on the agenda) Parking in the Cemetery Road car park

This item was brought forward.

Residents Mr Armstrong, Ripley and Robinson each addressed the meeting in relation to the options being considered by council to resolve car parking issues at the free-to-use, Earby Town Council owned temporary car park on Cemetery Road.

The attendees identified that they owned and parked vehicles including work vans and camper vans on the site and if the proposal for the installation of a height barrier was implemented, it would prevent them parking off road and displace their vehicles elsewhere.

Councillor Tennant informed the meeting that the land on which the car park is located was transferred from Pendle Borough Council to Earby Town Council in April 2019 and is classed as undesignated land. Its status as a car park is therefore only temporary. Council had considered a permit scheme, bollards, and an entrance height barrier as a result of complaints received in the past year, particularly in relation to the storage of a caravan, motor homes and the abandonment of untaxed vehicles.

The residents agreed that the latter should be removed and suggested better policing of the area to also tackle drug use and supply, and damage to and theft from vehicles.

Representations were also made about the speeding of vehicles on Water Street from Bleara, suggesting traffic calming measures were necessary.

Council resolved to consider the matter further and deferred the item to the next meeting. (Proposed CC, 2nd JM, unanimous decision).

8. Allotments

8.1. The Town Clerk provided the Council with an update that 45 residents were on the waiting list for the 88 plots being managed across five Earby sites. This year's invoices have been sent out by email and is now paperless using the new accounting system. A new online Tenancy Agreement Form has also been introduced since the last meeting.

9. Parish Room Surgeries

Cllr Cocker informed the meeting that surgeries are set to resume in the New Year, initially taking place every 2nd Saturday of the month between 10am and noon. In the meantime, the Earby Town Council office is staffed on Wednesday and Thursday mornings for enquires with the Town Clerk. Contact can be made to mobile, answerphone or by email as shown above outside of this period.

10. Police business

There were no items of note.

11. Correspondence

11.1 The Clerk informed Council that an update had been provided to HM Valuation Office in relation to the transfer date (26/04/2019) of the Cemetery Road land (temporary car park) for the purposes of clarifying the non-business rates payable at the site.

11.2 Council noted that their flags had been loaned for the short term for a good cause.

12. Planning

12.1 It was resolved to contact the planning manager at Pendle Borough Council in relation to the Wardle Storey development and the non-compliance with several planning conditions. Also, to secure a meeting with the planning manager to address inaction and issues which had the potential to impact on public safety and use of the highways as well as conditions that have never been implemented on the site. (Proposed CC, 2nd JM, unanimous decision).

12.2 Council were informed a further letter had been sent to the planning officer and were still awaiting a response to planning application **21/0481/FUL** in relation to works around the erection of six detached dwellings and garages with new estate road and associated landscaping at the rear of 8 Birch Hall Lane, Earby.

12.3 There were no objections or comments noted regarding planning application **21/0796/FUL** for the erection of two shepherd huts at Copy House Farm.

No responses were proposed regarding other applications considered at the meeting.

13. Reports from meetings with other organisations

13.1 Councillor Myers updated Council on a follow-up meeting to discuss the issues raised on the public consultation meeting held at the Parish Rooms on Wednesday 15th Sept in relation to the proposed development of the Spring Mill site. At which members of the public had attended expressing concerns regarding drainage and representations were made in relation to the location of the entrance to the site. Councillor Myers had attended with Cllr Carroll and stated the developers had taken on board concerns raised by residents in relation to drainage and the entrance road. Plans were also being drawn up to incorporate bungalows, air heat storage and solar panels into the development, in addition to creating a green area with seating towards the front of the site.

13.2 The Town Clerk updated Council regarding a communication from Pendle Borough Council in relation to the potential for further transfer of facilities and services to parish and town councils. Further detail about which specific sites in Earby were being suggested and related background information/data was awaited. There were no immediate plans to take on additional duties and services from Borough, but council were willing to explore suggestions further.

14. Public Spaces Protection Orders (PSPO)

14.1 Council discussed the renewal of the PSPO specifically in relation to the junior pitch at Bailey Street and made no recommendation for change to the order.

14.2 Council discussed the renewal of the PSPO and resolved to propose that Birley Playing Fields is added to the order, with a suggestion of a maximum of two dogs per walker, and stricter conditions in an area marked to the northeast where, over the footbridge, dogs should be required to be on a lead. (Proposed CT, 2nd VC, unanimous decision).

15. Playground Inspection Reports

Council noted the content of the seven recently received inspection reports for its playgrounds, four of which contained items of moderate risk to be addressed.

16. Parking in the Cemetery Road car park

Debated at item 7 above.

17. Finance

17.1 Council approved the payment list, as circulated (Proposed VC, 2nd CC, unanimous decision).

17.2 Council received and noted the six-month Financial Report produced and circulated by the RFO and requested a presentation on the content at the next meeting, ahead of determining next year's budget. (Proposed CT, 2nd JM, unanimous decision).

17.3 This item proposing funding for a height barrier was not considered by council and deferred for the outcome of a resolution at item 7 above.

18. Remembrance Day Parade

Council received a briefing from Councillor Cocker on the arrangements for Remembrance Sunday and fundraising activities for The Poppy Appeal, including the opening of the Parish Rooms again this year as the Poppy Shop.

19. Councillor Horsfield

Council resolved to install a new bench on Cemetery Road with an engraved plate as a tribute and add an engraved plate to the bench located outside the Parish Rooms. (Proposed VC, 2nd CT, unanimous decision).

20. Meeting Dates

It was noted that the next scheduled meeting of full council will be Monday 29th November 2021.

21. Meeting Close

The Chairman closed the meeting at 21.20 hrs and thanked all those present for their contribution.

Cllr Chris Tennant
Chairman

D. Taylor
Town Clerk & Finance Officer
Earby Town Council