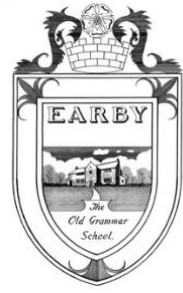




EARBY TOWN COUNCIL



Chairman: Chris P. Tennant
The Parish Rooms, Victoria Road,
Earby, Barnoldswick, Lancashire. BB18 6US
Tel: 01282 844965
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Meeting of Earby Town Council Monday 29th November 2021 at 7.30pm The Parish Rooms, Victoria Road, Earby

Members of the Council are hereby summoned to attend an ordinary meeting of the Full Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held as detailed above. If you are unable to attend, your apologies and reason should be passed to the Town Clerk in advance of the meeting.

AGENDA

Meetings are open to the public and may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

1. Welcome

The Chairman to welcome all to the meeting at 7.30pm.

2. Attendance, Apologies and non-attendance

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

3. Declarations of Interest

To receive declarations of pecuniary interests in any matter identified in this agenda.

A member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

4. Public Participation

To adjourn the meeting to allow for members of the public to be offered the opportunity to address council on any subject.

Any questions for Council which require a detailed answer should to be sent via post or email to the Clerk one week before the meeting.

5. Minutes

To accept and approve as an accurate representation, the minutes of the last meeting held on [Monday 25th October 2021](#)

6. Exclusion of the public and press

To determine which items, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

7. Update of ongoing issues from previous minutes

Items are presented here for information only, no resolutions to arise from such updates, a verbal update from Clerk and Councillors can be received on any matters from the previous minutes and not covered as an item on this agenda.

7.1 To receive an update from the Clerk on progress against matters dealt with since the previous meeting.

8. Allotments

8.1 To receive an update from the Town Clerk on the current position with tenancies, invoices and maintenance for the 2021/22 season.

9. Parish Rooms Surgery

Councillor Cocker to bring to Councils' attention any items of special note.
(Surgeries currently suspended due to Covid 19, to resume in January 2022 on the 2nd Saturday of each month between 10am to noon).

10. Police business

To report on any issues of concern and forward anything of importance to the local police team.

11. Correspondence

To receive for information purposes items received since the last meeting that have not already been dealt with by the Clerk or appear on the agenda.

11.1 Communication with Pendle Borough Council regarding the Non-domestic Rates payment at Car Park Cemetery Road.

12. Planning: to consider and comment on the following:

12.1 To receive an update relating to the planning conditions attached to the development [21/0481/FUL](#) by Pretty Perfect Properties Ltd., at the rear of 8 Birch Hall Lane, Earby

12.2 Planning Ref: 21/0882/HHO
Proposal: Major: Erection of a first-floor extension to the side
At: 11 Long Green, Earby, BB18 6RS
For: Mr M Scanlan

Appeals

None.

*Council will discuss items pertinent to Earby and the Clerk to be notified should a Councillor wish to highlight a decision for such discussion. **If none, the list will be deemed to be accepted.***

13. Reports from meetings with other organisations

To receive for information purposes, verbal or written reports from Councillors or the Clerk on any such meetings they have attended. **These should be notified to the Clerk in advance of the agenda so that they can be listed;** in the case of written reports, so that they can be circulated to Councillors prior to the meeting.

None notified.

14. Transfer of Land & Facilities

14.1 To receive and note the area plan maps of five sections of land which Pendle Borough Council has asked the Town Council to consider taking ownership of and responsibility for. To consider the implications of doing so on finances and resources and debate whether the Council wishes to pursue taking ownership and responsibility for any of these areas of land:

14.1.1	Memorial Gardens
14.1.2	Chapel Square
14.1.3	Tyseley Grove
14.1.4	Sebourne Terrace
14.1.5	Colne Road

14.2 To debate whether the Council wishes to pursue taking ownership and responsibility for an area of land, currently owned by Pendle Borough Council, known as The Green, alongside Aspen Lane, Earby. To consider the financial and resource implications of doing so and to resolve whether this transfer should be pursued further with the Borough Council (plan attached).

15. Parking in the Cemetery Road car park

Due to other competing demands, and information still outstanding from enquiries with other agencies, this item will not be heard at this meeting and a report by the Clerk will be presented to the next meeting on **Tuesday** 4th January 2022. This entry is to inform the public of the timeframe for debate on the options.

16. Victoria Clough Trash Screen

To note the content of the engineering report received by Council regarding the culvert and trash screen at Victoria Clough as a result of a recent blockage and resultant flooding. To debate the options available and resolve to approve action (and funding) to remove the current screen, and to implement a course screen upstream to reduce the risk of flooding at the location (see report).

17. Finance

17.1 To resolve to approve the payment list, as circulated.

17.2 To receive an input from the Finance Officer on the six-month Financial Report produced and circulated by the RFO last month.

17.3 To resolve to approve an upgrade to the office printer as recommended by the Clerk with the current service provider Sharp Business Systems.

17.4 To resolve to approve expenditure on improvements to the fencing at Stoney Bank allotments (details to follow).

17.5 To resolve to transfer the Council's Reserved Funds from the current building society to a financial institution – to be identified by the Clerk and Chairman – which provides online banking facilities. This will improve security and transparency, providing Council with frequent updates on the reconciled balance, and sight of all movement of funds through links to the accounting software package & reports now in use. Council should also ensure that risk is spread evenly between financial institutions due to the Financial Services Compensation Scheme (FSCS) limit of £85,000 per institution.

17.6 To resolve whether to commence a paid subscription to the Rural Market Towns Group, part of the Rural Network Services (previously free membership).

18. Lengthsman

To consider a motion from Councillor C. Carter that Council now employs a Lengthsman to carry out maintenance tasks in the community.

19. The Poppy Appeal

To receive an update from Councillor Cocker on this year's Remembrance Day and fund-raising activities for the Poppy Appeal.

20. Next Meeting Date

To note the next scheduled meeting date as **Tuesday** 4th January 2022

21. Meeting Close