



# EARBY TOWN COUNCIL



Chairman: Chris P. Tennant  
The Parish Rooms, Victoria Road,  
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## Meeting of Earby Town Council Tuesday 4<sup>th</sup> January 2022 at 7.30pm The Parish Rooms, Victoria Road, Earby

Members of the Council are hereby summoned to attend an ordinary meeting of the Full Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held as detailed above. If you are unable to attend, your apologies and reason should be passed to the Town Clerk in advance of the meeting.

### AGENDA

Meetings are open to the public and may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

#### 1. Welcome

The Chairman to welcome all to the meeting at 7.30pm.

#### 2. Attendance, Apologies and non-attendance

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

#### 3. Councillor Vacancies

To review the response to the recent public notice identifying several casual councillor vacancies on the Town Council and to resolve to co-opt and appoint into the vacancies.

*An update from the Returning Officer, Pendle Borough Council will be obtained on Tuesday 4<sup>th</sup> January 2022 to inform the options and action to be taken regarding the above item.*

#### 4. Declarations of Interest

To receive declarations of pecuniary interests in any matter identified in this agenda.

*A member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.*

#### 5. Public Participation

To adjourn the meeting to allow for members of the public to be offered the opportunity to address council on any subject.

*Any questions for Council which require a detailed answer should to be sent via post or email to the Clerk one week before the meeting.*

## **6. Minutes**

To accept and approve as an accurate representation, the minutes of the last meeting held on [Monday 29<sup>th</sup> November 2021](#)

## **7. Exclusion of the public and press**

To determine which items, if any, should be taken with the public excluded.

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.*

## **8. Update of ongoing issues from previous minutes**

*Items are presented here for information only, no resolutions to arise from such updates, a verbal update from Clerk and Councillors can be received on any matters from the previous minutes and not covered as an item on this agenda.*

8.1 To receive an update from the Clerk on progress against matters dealt with since the previous meeting.

8.1.1 Transfer of Land & Facilities

8.1.2 Printer upgrade

8.1.3 Victoria Clough Screen

8.1.4 Playground Medium Risk Issues

8.1.5 Consolidation of bank accounts and FSCS limits

8.1.6 Public Spaces Protection Orders – Birley Playing Fields

8.1.7 Pendle & Craven Croquet Club Lease

## **9. Allotments**

To receive an update from the Town Clerk on the current position with tenancies, invoices and maintenance for the 2021/22 season.

## **10. Parish Rooms Surgery**

Councillor Cocker to bring to Councils' attention any items of special note.

*(Surgeries currently suspended due to Covid 19, to resume, subject to regulations in place at the time, in January 2022 on the 2<sup>nd</sup> Saturday of each month between 10am to noon).*

## **11. Police business**

To report on any issues of concern and forward anything of importance to the local police team.

## **12. Correspondence**

To receive for information purposes items received since the last meeting that have not already been dealt with by the Clerk or appear on the agenda.

- 12.1 Asset Review
- 12.2 Hostel Alarm enhancement
- 12.3 Hostel Lease Renewal

**13. Planning: to consider and comment on the following:**

- 13.1 Planning Ref: 21/0933/FUL  
Proposal: Major: Formation of roof terrace to existing 1<sup>st</sup> floor apt  
At: 10 Skipton Road, Earby, BB18 6PX  
For: Mr & Mrs Gee
- 13.2 Planning Ref: 21/0963/REM  
Proposal: Major: Reserved Matters: Erection of 12 dwellings (also see outline planning ref 18/0624/OUT)  
At: Land to West of White Leys Close, Earby  
For: Mr & D Dinsdale
- 13.3 Planning Ref: 21/0957/VAR  
Proposal: Major: Variation of condition 4 (Timber windows)  
At: Deerstone House, Windlefield Farm, Earby, BB18 6JY  
For: Mrs K Greenwood

**Appeals**

None.

*Council will discuss items pertinent to Earby and the Clerk to be notified should a Councillor wish to highlight a decision for such discussion. **If none, the list will be deemed to be accepted.***

**14. Reports from meetings with other organisations**

To receive for information purposes, verbal or written reports from Councillors or the Clerk on any such meetings they have attended. **These should be notified to the Clerk in advance of the agenda so that they can be listed;** in the case of written reports, so that they can be circulated to Councillors prior to the meeting.

None notified.

**15. Parking in the Cemetery Road car park**

Due to other competing demands, and information still outstanding from enquiries with other agencies, this item will not be heard at this meeting and a report by the Clerk will be presented to the next meeting on Monday 31<sup>st</sup> January 2022. This entry is to inform the public of the timeframe for debate on the options.

**16. Finance**

17.1 To resolve to approve the payment list, as circulated.

17.2 To receive a report on bench replacement at Cemetery Road Playground and resolve to approve the funding therein.

**17. The Poppy Appeal**

To receive an update from Councillor Cocker on this year's Remembrance Day and fundraising activities for the Poppy Appeal.

**18. Next Meeting Date**

To note the next scheduled meeting date as Monday 31<sup>st</sup> January 2022

**19. Meeting Close**