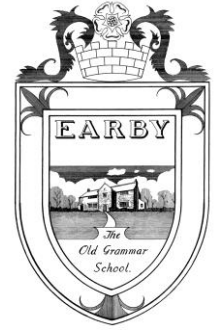


# EARBY TOWN COUNCIL



Chairman: Chris P. Tennant  
Clerk: Mrs Katie Jeffreys. The Parish Rooms, Victoria Road,  
Earby, Barnoldswick, Lancashire. BB18 6US  
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## Minutes of the meeting of EARBY TOWN COUNCIL held on Monday 26<sup>th</sup> March

### 2018 at 7.30pm in The Parish Rooms, Victoria Road, EARBY

#### 1. Welcome

Cllr Tennant in the chair formally opened the meeting.

#### 2. Attendance, Apologies and Non-Attendance

Attending Cllrs: Cllr C Tennant (in the chair), Cllrs; V Cocker, I Lyons, D Haigh, D Reynolds, P Hampson, M Horsfield, J Myers

Apologies from Cllrs: J Lomas, S Hartley.

Absent Cllrs: P Wilkinson

There are now two council vacancies following one resignation and one following continued absence.

#### 3. Declarations of Interest/s

C Tennant – Repayment under finance

K Jeffreys – Repayment under finance

#### 4. Public discussion

Members of the Uniroyal working group attended the meeting to discuss the environmental health issues and subsequent notices related to issues with the plasticiser, noise etc. There was a request from the group to use Council facilities, which will be formally submitted for consideration at the next meeting.

#### 5. Provision of electric vehicle charging points

1. Motion: to commit to a 15-year plan.

**Proposed: V Cocker**

**Seconded: M Horsfield**

**Unanimous**

2. To delegate authority to the clerk (K Jeffreys) to deal directly with Instavolt.

**Proposed: I Lyons**

**Seconded: M Horsfield**

**Unanimous**

3. To delegate authority to the clerk to appoint a solicitor to act on behalf of the Town Council in this matter.

**Proposed: I Lyons**

**Seconded: M Horsfield**

**Unanimous**

**6. Minutes**

To accept and approve as an accurate representation the minutes of the previous Council meeting held on Monday 26<sup>th</sup> February 2018.

**Proposed: M Horsfield: That these minutes are accepted and approved as above.**

**Seconded: V Cocker**

**Unanimous**

**7. Update of ongoing issues from previous minutes**

**None.**

**8. Friday Surgery**

**None to report.**

**9. Police business**

The incidents at the Community centre are being reported to the police accordingly.

The bus station toilets are now locked due to the ongoing vandalism.

**10. Planning: to consider and comment on the following:**

**Applications**

**Town and Country Planning Act 1990 APPLICATION:**

**18/0149/HHO**

**PROPOSAL:** Full: Demolition of side extension and erection of two storey extension to rear.

**AT:** Dane Cottage Old Lane Earby

**FOR:** Mr & Mrs Paul Metcalfe

**CONSULTATION**

**Deadline: Please send me your comments by: 29th March 2018**

**No objections**

**Proposed: D Haigh**

**Seconded: P Hampson**

**Unanimous**

**Town and Country Planning Act 1990 APPLICATION: 18/0137/FUL**

**PROPOSAL:** Full: Change of use from Retail (Use Class A1) to mixed use retail with hot food takeaway (Use Class A1 & A5) and installation of flue to rear.

**AT:** 7-9 Colne Road Earby Barnoldswick

**FOR:** Sukhraj Singh

**CONSULTATION Deadline: Please send me your comments by: 2nd April 2018**

**Object to the installation of an additional flue and extended opening hours which would be detrimental to the residential amenities.**

**A condition must be in place that the company should be using fat traps and extraction units to avoid fat being discarded through the drainage system.**

**Proposed: D Reynolds**

**Seconded: D Haigh**

**Unanimous**

### **Appeals**

#### **Delegated List**

The latest list has been circulated by the clerk to all councillors via email.

Council will discuss items pertinent to Earby and the clerk to be notified should a councillor wish to highlight a decision for such discussion.

**If none the list will be deemed to be accepted.**

#### **11. Reports from meetings with other organisations**

There was an issue where a group had problems accessing the Parish rooms to hold a meeting. It was advised that they should follow the procedure of notifying the clerk in advance of the meeting to avoid this.

#### **12. Youth Hostel (Brought forward at Council's request)**

Motion: Earby Town Council accept report from Cllrs V Cocker and M Horsfield that details that the woodchip should not be removed as it may cause further damage and further delay the opening of the hostel.

**Proposed: V Cocker**

**Seconded: M Horsfield**

**Unanimous**

K Jeffreys to liaise with Anna Clark at Mewies Solicitors on the enquiries raised based on the following points:

1. Council cannot accept a one-sided break clause but would accept none at all.

**Proposed: C Tennant**

**Seconded: I Lyons**

**Unanimous**

**\*Amendment\* The break clause must remain in the lease and must be exercisable by both parties.**

**Proposed: D Reynolds**

**Seconded: I Lyons**

**Unanimous**

2. Agreed as per email dated 20<sup>th</sup> March.

**Proposed: C Tennant**

**Seconded: M Horsfield**

**Unanimous**

3. Agreed as per email dated 20<sup>th</sup> March.

**Proposed: C Tennant**  
**Seconded: M Horsfield**  
**Unanimous**

4. The lease will be for the whole of the property and the building will not be considered as two separate parts. There will be no letter of intention included.

**Proposed: C Tennant**  
**Seconded: V Cocker**  
**Unanimous**

5. Agreed as per the revised schedule as of 14<sup>th</sup> March.

**Proposed: P Hampson**  
**Seconded: C Tennant**  
**Unanimous**

6. K Jeffreys to liaise with Anna at Mewies Solicitors on wording of a general maintenance lease that does not cover damage caused by negligence.

- The photos in the schedule of condition will be updated on completion of the works.
- The text in the schedule is in conflict to the lease and has to be deleted.
- The tenants cannot live in the property until the lease is agreed and signed.

### 13. Finance

**Proposed: P Hampson**  
**Seconded: I Lyons**  
**Unanimous**

**Added 27<sup>th</sup> March 2018**

2508	Earby brass band	Donation	£300.00
2509	R Chapman	Work to youth hostel	£2,300.00

### **Bills presented for payment: 20<sup>th</sup> March 2018**

<u>Cheque</u>	<u>Payee</u>	<u>Details</u>	<u>Amount (£)</u>	<u>Budget &amp; VAT (£)</u>
2495	Ashburn Stoves	Biomass boiler parts	72.00	PR & 12.00
2496	Yorkshire Water	Youth Hostel water	165.22	YH & NIL
2497	Keybury Security	Maintenance to alarm	96.73	PR & 16.12
2498	K Jeffreys	Reimbursement for stamps	15.60	AD & NIL
2499	Carrs Billington	Invoices 102214607/102205699	50.87	EV / UV & 8.00
2450	BOSS ltd	Invoice 043027	46.45	AD & 3.24
D/D	S Cumpstey	Salary	102.30	SC & NIL
D/D	K Thompson	Salary	266.33	SC & NIL
D/D	K Jeffreys	Salary	735.57	SC & NIL
D/D	Go Cardless	Bridge Business Solutions	15.00	AD & NIL
D/D	NEST Pensions	Katie Pension	17.52	SC & NIL
2501	HMRC	PAYE	237.97	SC & NIL
2502	LALC	Subscription Fees	429.26	AD & NIL
2503	BOSS ltd	Invoice 043083	44.90	EN & 7.48
2504	CIPFA	Re-issued cheque for exam fees	150.00	AD & NIL
D/D	Opus Energy	Youth Hostel Electricity	299.30	YH & 14.25
2505	Pendle BC	Rates Invoices	TBC	TBC

2506 D/D 2507	Pendle BC XLN Business Services Yorkshire Water	Playground repair Phone and broadband Car Park water	283.13 51.53 43.27	PG & 47.19 AD & 8.59 EN & NIL
Total expenditure: £3122.95 Total VAT: £116.87 (Total Net): £3006.08 (As of 20 <sup>th</sup> March 2018)				

**14. Draft Earby Community Flood Plan (CFP)**

Earby Town Council are always supportive of attempts to alleviate the flooding in Earby, however there are reservations about the impact that proposed plan will have on businesses and residential buildings and how it will be deployed. Therefore, the previous motion still applies, as the points mentioned have not been met in the plan.

**Proposed: I Lyons**  
**Seconded: M Horsfield**  
**Unanimous**

**15. Proposed installation of cash point**

Cllr Hampson has enquired online with three different ATM providers with regards to cost and installation. To report back to Council when we have full details for discussion.

**16. RAF Centenary Celebration**

Cllr Cocker proposes that we raise the RAF Flag during the week prior to Sunday 1st April (official centenary) and fly it for a week, with a further week flying around 10th July when the RAF will have a service in Westminster Abbey, a Parade down the Mall and a Fly Past over Buckingham Palace.

**Proposed: V Cocker**  
**Seconded: M Horsfield**  
**Unanimous**

**17. Correspondence**

Volunteers are required to help erect the flags for St. George's day – please contact V Cocker if you are available.

The next meeting will be held on **Monday 30<sup>th</sup> April 2018** at 7.30pm in the Parish Rooms.

DATED: 27<sup>th</sup> March 2018

Clerk & RFO:

*K. Jeffreys*

K. Jeffreys

SIGNED AND APPROVED: Monday 30<sup>th</sup> April 2018

Chairman:

C. Tennant

