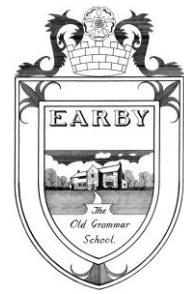


EARBY TOWN COUNCIL



Chairman: Chris P. Tennant
Clerk: Mrs Katie Jeffreys. The Parish Rooms, Victoria Road,
Earby, Barnoldswick, Lancashire. BB18 6US
Telephone: 01282 844965 Email: clerk@earbytowncouncil.org.uk
Website: www.earbytowncouncil.org.uk

SUMMONS to a meeting of EARBY TOWN COUNCIL to be held on Monday 26th April 2021 at 7.30pm via a remote platform in line with the Coronavirus Act 2020.

This will be a virtual meeting on Zoom.
To log in please use the following details:

Meeting ID: 842 1036 7313

Passcode: 764004

One tap mobile

+442080806592,,84210367313#,,,,*764004# United Kingdom

+443300885830,,84210367313#,,,,*764004# United Kingdom

Dial by your location

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

Members of the public are welcome to access this meeting.

You are summoned to attend an ordinary meeting of the Full Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held via Zoom on the above date and time. If you are unable to attend, it is important that your apologies and reason is passed to the Clerk prior to the meeting.

Details of business to be transacted at the meeting will be shown below.

AGENDA

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

1. Welcome

The Chairman welcomes all to the meeting at 7.30pm.

2. Attendance, Apologies and Non-Attendance

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

3. Declarations of Interest/s

Members are reminded of the legal requirements concerning the declaration of interests; **a member must declare a pecuniary interest which he/she has in any agenda item.**

A Member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

4. Public discussion

Meeting adjourned to allow for members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda.

Any questions for Council requiring a detailed answer should to be sent via post or email to the Clerk one week before the meeting.

5. Minutes

To accept and approve as an accurate representation, the minutes of the previous meeting held on Monday 29th March 2021.

6. Exclusion of the public and press

To determine which items, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

7. Update of ongoing issues from previous minutes

For information only, a verbal update from Clerk and Councillors on any matters from the previous minutes.

8. Friday Surgery

Cllr Cocker to bring to Councils' attention items of special note (Friday surgeries suspended due to Covid 19).

9. Police business

To report on any issues of concern and forward anything of importance to the local police team.

10. Correspondence

To receive for information purposes items received since the last meeting that have not already been dealt with by the Clerk or appear on the agenda.

11. Planning: to consider and comment on the following:

Applications

Town and Country Planning Act 1990

APPLICATION: 21/0217/HHO

PROPOSAL: Full: Erection of a single storey outbuilding (Retrospective)

AT: Station House 1 Skipton Road Earby

FOR: Mrs Victoria Haigh

CONSULTATION Deadline: Please send me your comments by: 30th April 2021

Appeals

None.

To note the delegated list.

The latest list has been circulated by the clerk to all councillors via email. Council will discuss items pertinent to Earby and the Clerk to be notified should a Councillor wish to highlight a decision for such discussion. **If none the list will be deemed to be accepted.**

12. Reports from meetings with other organisations

To receive for information purposes, verbal or written reports from Councillors or the Clerk on any such meetings they have attended. **These should be notified to the Clerk in advance of the agenda so that they can be listed**; in the case of written reports, so that they can be circulated to Councillors prior to the meeting.

13. Finance

- Council to approve the payment list, as circulated.
- Council to note the reporting of the bank reconciliation to the 31st March 2021.
- Council to agree that reserves that are surplus to the working balance (Total of £45000.00, required working balance £20,000.00) to be earmarked for the building conversion project of the Front Office.

14. Cleaning of Parish Rooms

Council to discuss and approve, or otherwise the contracting out of the cleaning of the Parish Rooms as detailed in the quote provided.

15. Delegation of authority to Clerk and continuation of business

Council to delegate the authority the Clerk until legislation allows virtual meetings to recommence, face-to-face meetings, which would include public gatherings, or another suitable alternative. (See S101 Delegation to Clerk document as previously circulated).

The current legislation allowing for meetings to be held virtually will expire on the 7th May; it is proposed to hold the May meeting on the 5th, prior to this change in legislation. This meeting will be the AGM.

There will then be a longer than break in meetings until the scheduled meeting on the 28th June. Which will be after the 21st June when it is hoped that it will have been possible for the Government to remove all legal limits on social contact.

If restrictions are lifted, the Clerk will return to working from the office from Monday 21st June following a risk assessment and deep clean.

16. Repair of allotment gate - School Lane behind No 20/22

Council to discuss and decide upon the repair of the allotment gate on School Lane behind No 20/22 and the issues with access that were highlighted at the meeting held on the 29th March.

17. Management of flags

Council to discuss and approve, or otherwise, that a former long serving member of the Merchant Navy be appointed Flag Volunteer for Earby Town Council. The Council flags would be stored in a convenient place and the volunteer has keys for both flagpoles and a list of which flags to fly and at what times. This volunteer has very kindly been tending the flags to help the Chairman and the Vice Chairman, and whilst Councillor Cocker recovers from her illness, is looking after the flags as a temporary measure. Cllr Cocker has consulted the person about the matter and if Council agree, they will feel privileged to be able to help in this way.

18. Nomination of 1st July to be recognised as Army Day

Council to discuss and approve, or otherwise, that 1st July every year be nominated as Earby Town Council's Army Day, and the British Army flag be flown on the Bus Station flag pole for approximately a week around that date.

All the other main services have their own nominated dates or days that have been designated for them, but the Army doesn't and shares Armed Forces Day with all the others.

1st July commemorates the start of the Battle of the Somme and ends in November but this date would be too close to Remembrance Tide and Lancashire Day.

The 1st of July also follows directly on from Armed Forces Day on the 24th June, Armed Forces Day, which seems very apt.

Council owns a flag pole size British Army Flag which was donated by Councillor Cocker.

19. Repairs required at Wheatlands Cemetery

Council to discuss and identify possible actions to repair the poor state of the road surface leading up to Wheatlands Cemetery and the collapsed drystone boundary wall on the side that abuts Wheatland Cemetery and the allotments.

20. Security of lane at Birley Playing Fields

Council to discuss and decide upon the replacement of the bollard to the access road at Birley Playing Fields. The options as identified by Pendle Borough Council were a removable post or half barrier.

21. Issues with parking at Wardle Storey buildings

Council to discuss the issue and identify any action to be taken with vehicles parked on the beck side up to where the railings block entrance to the grassed area. This is far further over than the space that was allocated for parking and could affect the levels of the beck side which could cause flooding issues, there are also road safety issues due to the line of sight when reversing vehicles onto the highway.

DATED: 20th April 2021

Clerk & RFO:

K. Jeffreys