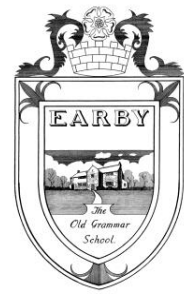


EARBY TOWN COUNCIL



Chairman: Chris P. Tennant
Clerk: Mrs Katie Jeffreys. The Parish Rooms, Victoria Road,
Earby, Barnoldswick, Lancashire. BB18 6US
Telephone: 01282 844965 Email: clerk@earbytowncouncil.org.uk
Website: www.earbytowncouncil.org.uk

SUMMONS to a meeting of EARBY TOWN COUNCIL to be held on Monday 28th September 2020 at 7.30pm via a remote platform in line with the Coronavirus Act 2020.

This will be a virtual meeting on Zoom
To log in please use:
Meeting ID: 787 0146 6165
Password: zQ5k4i

Members of the public are welcome to access this meeting.

You are summoned to attend an ordinary meeting of the Full Parish Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held via Zoom on the above date and time.

If you are unable to attend, it is important that your apologies and reason is passed to the Clerk prior to the meeting.

Details of business to be transacted at the meeting will be shown below.

AGENDA

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

1. Welcome

The Chairman welcomes all to the meeting at 7.30pm.

2. Attendance, Apologies and Non-Attendance

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

3. Declarations of Interest/s

Members are reminded of the legal requirements concerning the declaration of interests; **a member must declare a pecuniary interest which he/she has in any agenda item.**

A Member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

In addition, it is suggested that a Member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

4. **Public discussion**

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda.

Any questions for council requiring a detailed answer should to be sent via post or email to the clerk one week before the meeting.

Usual maximum time allotted 15 minutes.

5. **Minutes**

To accept and approve as an accurate representation, the minutes of the previous meeting held on Monday 27th July 2020.

6. **Exclusion of the public and press**

To determine which items, if any, should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

7. **Update of ongoing issues from previous minutes**

For information only, a verbal update from clerk and councillors on any matters from the previous minutes.

8. **Friday Surgery**

Cllr Cocker to bring to Councils' attention items of special note (Friday surgeries suspended due to Covid 19)

9. **Police business**

To report on any issues of concern and forward anything of importance to the local police team.

10. **Correspondence**

To receive for information purposes items received since the last meeting that have not already been dealt with by the clerk or appear on the agenda.

11. **Planning: to consider and comment on the following:**

Applications

To note:

Town and Country Planning Act 1990

APPLICATION: 20/0374/FUL

PROPOSAL: Full: Change of use of offices with storage garage to ground floor storage (Use Class B8) and first floor workshop (Use Class E(g)(iii)) and external alterations including new lean to roof to side, removal of door and alterations to window openings to the front.

AT: Council Offices Victoria Road Earby

FOR: Earby Town Council

CONSULTATION Deadline: Please send me your comments by: 30th September 2020

Appeals

To note the delegated list.

The latest list has been circulated by the clerk to all councillors via email. Council will discuss items pertinent to Earby and the clerk to be notified should a councillor wish to highlight a decision for such discussion. **If none the list will be deemed to be accepted.**

12. **Reports from meetings with other organisations**

To receive for information purposes, verbal or written reports from councillors or the clerk on any such meetings they have attended. **These should be notified to the clerk in advance of the agenda so that they can be listed**; in the case of written reports, so that they can be circulated to councillors prior to the meeting.

13. **Finance**

Council acknowledge receipt of the cheque received from Pendle and Craven Croquet Club for 2019-20 rent, total £700.00

To approve the payment list, as circulated.

14. **Rushton Avenue Playground**

Council to discuss the issues caused by groups of young people at the Rushton Avenue playground. The discussion is to include the following:

- If the current signage is adequate and appropriate.
- If a request for higher police presence is required in order to minimise anti-social behaviour.

15. **Hen Pens on Stoney Bank Road**

Council to consider the appropriate course of action in relation to the hen pens at the Stoney Bank Road allotments.

Council has received the following complaints from residents of neighbouring houses:

- Three noise complaints in the past 9 months.
- One weed nuisance complaint in the past month.
- One rat nuisance complaint in the past month.
- Two water run of nuisance complaint in the past 12 months.

Option 1. As the hen plots on the Stoney Bank Road allotment site become vacant, they are to revert back to allotment / garden use, and that no new hen keeping codicils are entered into for this site.

Option 2. All hen pen agreements are terminated, with a period of notice to be decided.

16. **Grant application – Robert Wendle Foundation**

Council to consider the grant application received from the Robert Wendle Foundation in request of £150.00 towards the costs of deep cleaning the building following Covid19.

17. **Craven District Council – Draft Affordable Housing Supplementary Planning Document**

Council to discuss and make comment on the Draft Affordable Housing Supplementary Planning Document as previously circulated.

18. **Pendle Borough Council - Licensing Act 2003 – Draft Statement of Licensing Principles (Policy)**

Council to discuss and make comment on the Draft Statement of Licensing Principles (Policy) Document as previously circulated.

19. **Alterations to the drystone boundary wall and access gate at the Croquet Lawns on Cemetery Road**

Council to discuss concerns about the standard of these works and agree if any remedial actions are necessary.

20. **Access road to Wheatland Cemetery**

Council to discuss the uplifting in the road surface that occurred when one of the poplar trees was blow down at the end of March 2020 and agree if any remedial actions are necessary.

21. **Proposal for Remembrance Sunday**

Council to discuss and decide upon the proposal submitted by Councillor V Cocker, as previously circulated.

22. **NALC 2020-21 Pay Scale and Job Evaluation Spreadsheet**

Council to note the updated NALC 2020-21 pay scale and the appropriate pay applicable from April 2020 to the Clerk. Council to consider the calculation from the Job Evaluation Spreadsheet and any amendments to SCP banding.

23. **Increase in Clerk's working hours**

Council to consider and confirm the requirement for an increase of one day (5.5 hours) to the working hours of the Clerk.

The next meeting will be held on **Monday 26th October 2020 at 7.30pm** via Zoom.

DATED: 22nd September 2020

Clerk & RFO:

K. Jeffreys