



# EARBY TOWN COUNCIL



**Chairman:** Chris P. Tennant  
**Clerk:** Mrs Katie Jeffreys. The Parish Rooms, Victoria Road,  
Earby, Barnoldswick, Lancashire. BB18 6US  
**Telephone:** 01282 844965 **Email:** [clerk@earbytowncouncil.org.uk](mailto:clerk@earbytowncouncil.org.uk)  
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**SUMMONS to a meeting of EARBY TOWN COUNCIL to be held on Tuesday 4<sup>th</sup> May 2021 at 7.30pm via a remote platform in line with the Coronavirus Act 2020.**

This will be a virtual meeting on Zoom.  
To log in please use the following details:

Join Zoom Meeting  
<https://us02web.zoom.us/j/83113146014?pwd=WHVsbStGSmJzNEp3a1NMYXlvU25EQT09>  
Meeting ID: 831 1314 6014  
Passcode: 020649  
One tap mobile  
+442080806591,,83113146014#,,,,\*020649# United Kingdom  
+442080806592,,83113146014#,,,,\*020649# United Kingdom  
Dial by your location  
+44 208 080 6591 United Kingdom  
+44 208 080 6592 United Kingdom  
+44 330 088 5830 United Kingdom  
+44 131 460 1196 United Kingdom  
+44 203 481 5237 United Kingdom  
+44 203 481 5240 United Kingdom  
+44 203 901 7895 United Kingdom

Members of the public are welcome to access this meeting.

You are summoned to attend an ordinary meeting of the Full Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held via Zoom on the above date and time. If you are unable to attend, it is important that your apologies and reason is passed to the Clerk prior to the meeting.

Details of business to be transacted at the meeting will be shown below.

## **AGENDA**

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

### **Election of Chairman and Vice-Chairman**

To elect Councillors for the positions of Chairman and Vice-Chairman.

Nominations to be sent to the Clerk prior to the meeting.

#### **1. Welcome**

The Chairman (as elected) welcomes all to the meeting at 7.30pm.

2. **Attendance, Apologies and Non-Attendance**

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

3. **Declarations of Interest/s**

Members are reminded of the legal requirements concerning the declaration of interests; **a member must declare a pecuniary interest which he/she has in any agenda item.**

A Member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

4. **Public discussion**

Meeting adjourned to allow for members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda.

**Any questions for Council requiring a detailed answer should to be sent via post or email to the Clerk one week before the meeting.**

5. **Minutes**

To accept and approve as an accurate representation, the minutes of the previous meeting held on Monday 26<sup>th</sup> April 2021.

6. **Exclusion of the public and press**

To determine which items, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

7. **Update of ongoing issues from previous minutes**

For information only, a verbal update from Clerk and Councillors on any matters from the previous minutes.

8. **Friday Surgery**

Cllr Cocker to bring to Councils' attention items of special note (Friday surgeries suspended due to Covid 19).

9. **Police business**

To report on any issues of concern and forward anything of importance to the local police team.

10. **Correspondence**

To receive for information purposes items received since the last meeting that have not already been dealt with by the Clerk or appear on the agenda.

11. **Planning: to consider and comment on the following:**

**Applications**

None

**Appeals**

None.

**To note the delegated list.**

The latest list has been circulated by the clerk to all councillors via email. Council will discuss items pertinent to Earby and the Clerk to be notified should a Councillor wish to highlight a decision for such discussion. **If none the list will be deemed to be accepted.**

**12. Reports from meetings with other organisations**

To receive for information purposes, verbal or written reports from Councillors or the Clerk on any such meetings they have attended. **These should be notified to the Clerk in advance of the agenda so that they can be listed;** in the case of written reports, so that they can be circulated to Councillors prior to the meeting.

**13. Finance**

Council to approve the payment list, as circulated.

**14. Year End Accounts**

Council to approve the accounts to the 31<sup>st</sup> March 2021.

**15. Internal Audit Report**

Council to accept and approve the internal auditor's report, as previously circulated.

**16. AGAR Section 1**

Council to accept and approve section 1 of the AGAR, as previously circulated.

To be signed by the Chairman and Clerk with social distancing measures in place and submitted to the external auditor.

**16. AGAR Section 2**

Council to accept and approve section 2 of the AGAR, as previously circulated.

To be signed by the Chairman and Clerk with social distancing measures in place and submitted to the external auditor.

DATED: 27<sup>th</sup> April 2021

Clerk & RFO:

K. Jeffreys