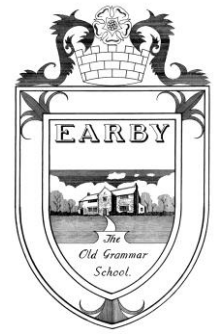


EARBY TOWN COUNCIL



Chairman: Chris P. Tennant
Clerk: Mrs Katie Jeffreys. The Parish Rooms, Victoria Road,
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Minutes of the meeting of EARBY TOWN COUNCIL held on Monday 28th September 2020 at 7.30pm via a remote platform in line with the Coronavirus Act 2020.

1. Welcome

Chairman Cllr Tennant formally opened the meeting.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Tennant, V Cocker, C Carter, P Hampson, S Hartley, J Myers. K Jeffreys as Clerk.

Apologies: M Horsfield.

Non-Attendance: D Haigh, J Cooper.

3. Declarations of Interest/s

C Carter – Item 16. Wife trustee of the Robert Wendle Foundation.
K Jeffreys – Payments under finance and items 22 & 23.
C Tennant – Payments to employer.

4. Public discussion

None present.

5. Minutes

To accept and approve as an accurate representation, the minutes of the previous meeting held on Monday 27th July 2020. (The August meeting was cancelled due to not being quorate)

The minutes were accepted and approved and will be signed by the Chairman.

Proposed: VC
Seconded: PH
Unanimous

6. Exclusion of the public and press

None present.

7. Update of ongoing issues from previous minutes

None.

8. Friday Surgery

No surgeries have been held due to the Covid19 pandemic.

9. **Police business**

There have been reports from residents that are concerned with speeding vehicles on Cemetery Road, going to and from the MUGA. It was highlighted that signage for the playground may be required, and that it may be an issue for Lancashire CC highways to look into. Cllr Carter will liaise with Pendle BC on this subject and Cllr Hampson will raise the issue at the next WCAC meeting.

10. **Correspondence**

None.

11. **Planning: to consider and comment on the following:**

Applications

Noted

Appeals

None

12. **Reports from meetings with other organisations**

Cllr Tennant and K Jeffreys attended a virtual meeting with the flood management team at Lancashire CC to discuss the granting of permission required to repair the damaged culvert. This is now in progress and Lancashire CC will work directly with the contractors appointed to obtain the remaining drawings and assessments.

13. **Finance**

Council acknowledge receipt of the cheque received from Pendle and Craven Croquet Club for 2019-20 rent, total £700.00

Council approve the payment list with additions.

Proposed: VC

Seconded: CC

Unanimous

14. **Rushton Avenue Playground**

Council discussed the issues caused by groups of young people at the Rushton Avenue playground which involves older children bullying younger children and preventing them from using the equipment. Residents reported the use of ball bearing guns against individuals to police and the site was attended by the PSPO. Similar events have occurred elsewhere in the area.

Cllr Hampson will raise the requirement for more police attention at the next WCAC meeting and K Jeffreys will contact Pendle BC to enquire about appropriate signage for the equipment.

15. **Hen Pens on Stoney Bank Road**

Following numerous complaints raised by residents, Council discussed the appropriate action to be taken on resolving the issues cause by the hen pens at the Stoney Bank Road allotments.

It was pointed out that rats are a common problem at present, as they are more present in local areas, looking for food sources. Council will instruct a local contractor to administer poison in the areas where rats have been seen or may be nesting.

Feedback from residents gave Council information on which plot the issues are originating from.

Council resolved to serve notice of the termination of the allotment agreement for this plot holder, with all belongings to be removed from the site by the 16th November.

The remaining hen pens will maintain their agreement for a further year with a review before the next agreement commences.

Proposed: VC
Seconded: CT
Unanimous

Council resolved to progress with Option 1, in order to deal with the problems in the future:

Option 1. As the hen plots on the Stoney Bank Road allotment site become vacant, they are to revert back to allotment / garden use, and that no new hen keeping codicils are entered into for this site.

Proposed: CT
Seconded: CC
Unanimous

16. Grant application – Robert Wendle Foundation

Item deferred to the next meeting, K Jeffreys to confirm if other sources of funding have been applied for.

Proposed: PH
Seconded: JM
Unanimous

17. Craven District Council – Draft Affordable Housing Supplementary Planning Document

Noted.

Proposed: CT
Seconded: CC
Unanimous

18. Pendle Borough Council - Licensing Act 2003 – Draft Statement of Licensing Principles (Policy)

Council support the Draft Statement of Licensing Principles (Policy) Document.

Proposed: CT
Seconded: PH
Unanimous

19. Alterations to the drystone boundary wall and access gate at the Croquet Lawns on Cemetery Road

Council discussed the requirement for the work to be of a satisfactory standard and to be vandal proof. K Jeffreys to organise a site meeting with the Croquet Club representative and contractors in order to discuss the remedy and the option to share the cost of repairs.

Proposed: CT
Seconded: SH
Unanimous

20. Access road to Wheatland Cemetery

Council discussed the uplifting in the road surface and agreed that remedial actions are necessary. It was pointed out that any flooding will cause further damage to the cracks in the road and that the open land drain should be reinstated. K Jeffreys to contact Pendle BC to raise these points and enquire into the repairs of the road surface.

Proposed: CT
Seconded: VC
Unanimous

21. Proposal for Remembrance Sunday

Council discussed and approved the proposal submitted by Councillor V Cocker, which involves a service of only six people, in a marked area at the memorial with social distancing measures in place.

Proposed: CT
Seconded: CC
Unanimous

22. NALC 2020-21 Pay Scale and Job Evaluation Spreadsheet

Council agreed the updated NALC 2020-21 pay scale and the appropriate pay applicable from April 2020 to the Clerk. Council considered the calculation from the Job Evaluation Spreadsheet and resolved that the Clerk be on SCP band 38.

Proposed: CT
Seconded: VC
Unanimous

23. Increase in Clerk's working hours

Council resolved that the Clerk return to the original working hours of 22 per week, which were reduced for a period as part of a phased return to work following sick leave earlier in the year.

Proposed: CT
Seconded: VC
Unanimous

The meeting closed at 21:02pm

The next meeting will be held on Monday 26th October 2020 at 7.30pm via Zoom.

DATED: 29th September 2020

Clerk:

K Jeffreys

SIGNED AND APPROVED:

Chairman:

C. Tennant