



Minutes of the meeting of EARBY TOWN COUNCIL held on Monday 10th December 2018 at 7.30pm in The Parish Rooms, Victoria Road, EARBY

1. Welcome

Cllr Tennant in the chair formally opened the meeting.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Tennant (in the chair), V Cocker, M Horsfield, P Hampson, S Hartley, D Haigh, D Reynolds, J Myers, C Carter.

3. Declarations of Interest/s

V Cocker– repayment under finance.
M Horsfield – repayment under finance.
J Myers – repayment under finance.
P Hampson – repayment under finance.
C Tennant – payment to Employer.

4. Public discussion

None.

5. Minutes

To accept and approve as an accurate representation the minutes of the previous Council meeting held on Monday 29th October 2018.

Proposed MH

Seconded PH

Unanimous

6. Update of ongoing issues from previous minutes

For information only, a verbal update from clerk and councillors on any matters from the previous minutes.

- K Jeffreys and M Horsfield attended a meeting with P Mousdale at Pendle Borough Council regarding the land transfers. The land that was agreed previously will be transferred and the items that were marked as unable to transfer will go to the policy and resources committee for further discussion.

Noted

7. Friday Surgery

There have been no visitors to the last two surgeries.

Any incidents or information that have been brought to Councillor's attention outside of this have been promptly reported to Pendle Borough Council.

8. Police business

- Following recent reports that the CCTV cameras in Earby are not recording or inoperable, we have had reasonable assurances from Blackburn with Darwen Borough Council that this situation is now rectified. Please see the below quote from correspondence to confirm this:

'Earby is relatively unique in that the recorder is remote and we haven't had the need to check recordings recently.

However, firstly the recording issue has been rectified. As soon as we became aware of the problem it was fixed the same day.

Secondly, I've changed our operating procedures here to ensure recordings are checked daily alongside camera checks.'

Peter Wareing.

CCTV Services Manager.

Blackburn with Darwen Borough Council

- There have been reports of attempted break ins to properties in Earby. K Jeffreys to publish a reminder for people to be vigilant and to report anything suspicious.

9. Planning: to consider and comment on the following:

Applications

Town and Country Planning Act 1990 APPLICATION: 18/0734/HHO

PROPOSAL: Full: Erection a detached domestic garage.

AT: Stonegarth 4A Mill Brow Road Earby

FOR: Mr Darren Pilling

CONSULTATION

Deadline: Please send me your comments by: 28th November 2018 (late comments accepted)

Proposed: No objections CT

Seconded: MH

Unanimous

Town and Country Planning Act 1990 APPLICATION: 18/0781/FUL

PROPOSAL: Full: Change of use from Library (Use Class D1) to 9 No. residential apartments (Use Class C3) with some external alterations.

AT: Coronation Hall Cemetery Road Earby

FOR: Will Bird Ltd

CONSULTATION

Deadline: Please send me your comments by: 20th December 2018

Proposed: Support SH

Seconded: PH

Unanimous

Appeals

Delegated List

The latest list has been circulated by the clerk to all councillors via email.

Council will discuss items pertinent to Earby and the clerk to be notified should a councillor wish to highlight a decision for such discussion. **If none the list will be deemed to be accepted.**

10. Reports from meetings with other organisations

Cllrs P Hampson and M Horsfield attended a meeting at Pendle Borough Council to discuss the reduction of the number of Councillors required on the Borough Council. In February, it will be decided how many they require, followed by a procedure of trying to balance the ward Councillors numbers with a final draft order to be done in Summer.

11. Finance

Approval of this month's payment list (attached) with additions.

Proposed CC

Seconded JM

Unanimous

It is proposed that the £1400.00 Earby Boxing Day 2015 Flood monies just received/recouped by Earby TC and the Police is used to assist in the purchase of a portable flood pump and 170meters of pipe for the town.

Proposed CT

Seconded MH

Unanimous

12. Earby Hostel

- To discuss the small stretch of land on the other side of Wentcliffe Beck to the gardens and to agree how council wishes to proceed with the management and ownership issues arising from this. For example, consider selling to the adjoining land owners or alternatively to enter in to lease agreements with them.

Due to the restrictions placed on the sale of the Hostel, selling this piece of land would not be possible, therefore council is to treat the small area of land in a similar way to an allotment, an agreement and lease will be sent.

**Proposed CT
Seconded VC
Unanimous**

- To discuss the hostel emergency fire escape route between 7 & 9 Birch Hall Lane and agree what actions need to be taken in order for this to be completed prior to the re-opening of the hostel in early 2019.

Earby Town Council will contact Lancashire Fire and Rescue Service to provide an authoritative view on the fire escape route between these buildings. This will then provide evidence in order to ensure that it is maintained and free of any obstructions.

**Proposed CT
Seconded SH
Unanimous**

- To discuss and agree a method of dealing with the roof rainwater emanating from 9 Birch Hall Lane and also the foul water from the two front bedroom sinks of 9 & 11 Birch Hall Lane.
Earby Town Council will contact a contractor to add a downspout to direct the roof water into the beck. The waste water from the sinks in the bedrooms will be directed into a small pipe that will run externally on the building into the drain.

**Proposed CT
Seconded MH
Unanimous**

- To discuss the applications and business plans received from potential managers.
Interviews will be held with each applicant, K Jeffreys to organise this.

**Proposed MH
Seconded VC
Unanimous**

13. Fence repairs at Hill Top

To consider the quotes received to date, for the renewal of the metal boundary fence at the top end of the Hill Top Recreation Grounds (above the dog exercise area, from the road that serves Hill Top Cottages across to Ravenroyd Boarding Kennels) and to appoint a contractor.

There were multiple quotes requests sent out to contractors, with only one reply however, the metal boundary fence needs to be repaired quickly. Therefore, it is proposed that council go ahead with the quote received.

**Proposed PH
Seconded MH
Unanimous**

14. Traffic Management Training

To discuss and make comments on the best course of action for any further parades, primarily to research forms of traffic management training.

P Hampson to bring costs and training information to the next meeting.

15. Public Toilets

To discuss the potential closure of the public toilets.

- **It appears that the public toilets are not being cleaned, this will be investigated further.**
- **Council will look into the possibility of using automatic locking doors.**
- **The toilets will remain open but the vandalism, cleaning and operational procedures will be monitored.**

16. Correspondence

None.

The next meeting will be held on **Monday 7th January 2019 at 7.30pm** in the Parish Rooms.

DATED: 11th December 2018

Clerk & RFO:

K. Jeffreys

SIGNED AND APPROVED: 7th January 2019

Chairman:

C. Tennant