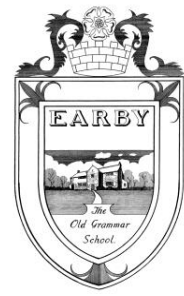


EARBY TOWN COUNCIL



Chairman: Chris P. Tennant
Clerk: Mrs Katie Jeffreys. The Parish Rooms, Victoria Road,
Earby, Barnoldswick, Lancashire. BB18 6US
Telephone: 01282 844965 Email: clerk@earbytowncouncil.org.uk
Website: www.earbytowncouncil.org.uk

SUMMONS to a meeting of EARBY TOWN COUNCIL to be held on Monday 27th July 2020 at 7.30pm via a remote platform in line with the Coronavirus Act 2020.

This will be a virtual meeting on Zoom
To log in please use:
Meeting ID: 729 1491 5555
Password: 41m85W

Members of the public are welcome to access this meeting.

You are summoned to attend an ordinary meeting of the Full Parish Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held via Zoom on the above date and time.

If you are unable to attend, it is important that your apologies and reason is passed to the Clerk prior to the meeting.

Details of business to be transacted at the meeting will be shown below.

AGENDA

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

1. Welcome

The Chairman welcomes all to the meeting at 7.30pm.

2. Attendance, Apologies and Non-Attendance

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

3. Declarations of Interest/s

Members are reminded of the legal requirements concerning the declaration of interests; **a member must declare a pecuniary interest which he/she has in any agenda item.**

A Member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

In addition, it is suggested that a Member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

4. **Public discussion**

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda.

Any questions for council requiring a detailed answer should to be sent via post or email to the clerk one week before the meeting.

Usual maximum time allotted 15 minutes.

5. **Minutes**

To accept and approve as an accurate representation, the minutes of the previous meeting held on Monday 24th February 2020.

6. **Exclusion of the public and press**

To determine which items, if any, should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

“In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

7. **Update of ongoing issues from previous minutes**

For information only, a verbal update from clerk and councillors on any matters from the previous minutes.

8. **Friday Surgery**

Cllr Cocker to bring to Councils attention items of special note from the report of the weekly Friday surgeries; the report having previously been issued to councillors.

9. **Police business**

To report on any issues of concern and forward anything of importance to the local police team.

10. **Planning: to consider and comment on the following:**

Applications

Town and Country Planning Act 1990

APPLICATION: 20/0422/FUL

PROPOSAL: Full: Erection of two storey side extension.

AT: Unit 4 West Craven Business Park West Craven Drive

FOR: Switch Hair Pension Scheme

CONSULTATION

Deadline: Please send me your comments by: 7th August 2020

Appeals

To note the delegated list.

The latest list has been circulated by the clerk to all councillors via email. Council will discuss items pertinent to Earby and the clerk to be notified should a councillor wish to highlight a decision for such discussion. **If none the list will be deemed to be accepted.**

11. **Reports from meetings with other organisations**

To receive for information purposes, verbal or written reports from councillors or the clerk on any such meetings they have attended. **These should be notified to the clerk in advance of the agenda so that they can be listed;** in the case of written reports, so that they can be circulated to councillors prior to the meeting.

12. **Finance**

To approve the payment list, as circulated.

13. **Year End Accounts**

Council to approve the accounts to the 31st March 2020.

14. **Internal Audit Report**

Council to accept and approve the internal auditor's report, as previously circulated.

15. **AGAR Section 1**

Council to accept and approve section 1 of the AGAR, as previously circulated.

To be signed by the Chairman and Clerk with social distancing measures in place and submitted to the external auditor.

16. **AGAR Section 2**

Council to accept and approve section 2 of the AGAR, as previously circulated.

To be signed by the Chairman and Clerk with social distancing measures in place and submitted to the external auditor.

17. **Repairs to the culvert at Birley Playing Fields**

Council to discuss and decide upon the course of action to be taken in repairing the collapsed culvert at Birley Playing Fields. This work is required urgently as the culvert is in a state of disrepair and could be dangerous.

Council to consider and decide upon the quotation received for this work to be completed. (Previously circulated)

Due to the current situation with Covid19, the urgency, and the specialist nature of this work it was not possible to obtain three quotes. This is in accordance with Standing Order 18 a. v. and Financial Regulation 11. a) ii, iii, specialist services and repairs to plant and equipment.

18. **Resurfacing of the car park at Birley Playing Fields**

Council to consider and decide upon the three quotations received for resurfacing the car park at Birley Playing Fields. (Quotations previously circulated)

19. **Grant application**

Council to consider the grant application from St Peter's Church Community Garden for £100.00 towards repairs to the path and the construction of a pond. (Application previously circulated)

20. **Correspondence**

To receive for information purposes items received since the last meeting that have not already been dealt with by the clerk or appear on the agenda.

The next meeting will be held on **Monday 24th August 2020 at 7.30pm** via Zoom.

DATED: 20th July 2020

Clerk & RFO:

K. Jeffreys