



Minutes of the meeting of EARBY TOWN COUNCIL held on Monday 25th June 2018 at 7.30pm in The Parish Rooms, Victoria Road, EARBY

1. Welcome

Cllr Tennant in the chair formally opened the meeting.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Tennant (in the chair), V Cocker, D Reynolds, M Horsfield, J Myers, S Hartley, I Lyons, D Haigh.

Apologies from Cllrs: P Hampson.

3. Declarations of Interest/s

V Cocker– repayment under finance x 3.

M Horsfield – repayment under finance.

K Jeffreys – payment of fuel expenses and extra hours worked.

C Tennant – payment to Employer and repayment under finance.

4. Public discussion

None.

5. Minutes

To accept and approve as an accurate representation the minutes of the previous Council meeting held on Monday 21st May 2018.

Proposed

Seconded

Unanimous

6. Update of ongoing issues from previous minutes

None.

7. Friday Surgery

None.

8. **Police business**

There was a drug raid carried out at a local mill, the enquiries are on-going, however it has been noted that no local residents are involved.

It has also been noted that the Police will be made aware to take appropriate action for parks and local hot spots at this time of year.

9. **Planning: to consider and comment on the following:**

Applications

Town and Country Planning Act 1990 APPLICATION:

18/0123/FUL

PROPOSAL: Full: Demolition of part of an existing building (Retrospective) and Installation of Thermal Oxidizer (RTO System) including 15m high exhaust stack. Valid.

AT: Central Site Grove Mill Grove Street

FOR: Uniroyal Global Limited

Noted.

Town and Country Planning Act 1990 APPLICATION: 18/0408/HHO

PROPOSAL: Full: Erection of single storey extension to rear (Re-Submission).

AT: Dane Cottage Old Lane Earby

FOR: Mr & Mrs Paul Metcalfe

CONSULTATION

Deadline: Please send me your comments by: 12th July 2018

No objections provided that the grammar school is not affected

Proposed

Seconded

Unanimous

Town and Country Planning Act 1990 APPLICATION

18/0356/HHO

PROPOSAL: Full: Erection of single storey extension to rear and detached domestic garage.

AT: 32 Salterforth Road Earby Barnoldswick

FOR: Mr & Mrs David & Anne Holland

CONSULTATION

Deadline: Please send me your comments by: 10th July 2018

No objections

Proposed

Seconded

Unanimous

Appeals

None.

10. Reports from meetings with other organisations

Cllr D Haigh discussed the Chapel Square parking plans at the WCAC meeting, where it was discovered that the material intended for the parking space was very expensive and may not be used, discussions are ongoing.

K Jeffreys met with A Rowett from the LEF to confirm that plans for the hostel and wildlife garden are as agreed previously and that the grant will still be spent as discussed.

11. Finance

Added 25th June

2561	P Taylor	Lengths man duties and materials	564.64	
2562	Windle Trust	Hostel items	100.00	
2563	Pendle BC	Enhanced Countryside Service	821.00	VAT 164.20
2564	V Cocker	Repayment of expenses	151.33	

Proposed
Seconded
Unanimous

Bills presented for payment: 19th June 2018

<u>Cheque</u>	<u>Payee</u>	<u>Details</u>	<u>Amount (£)</u>	<u>Budget & VAT (£)</u>
2538	Katie Jeffreys	Extra hours worked	67.45	SC & NIL
2539	Hemingway car and commercial	Service to JCB	123.54	UV & 20.59
2540	Tapp chartered surveyors	Youth Hostel Survey	480.00	YH & 80.00
2541	MGL Biomass installations	Boiler repair	168.00	PR & 28.00
2542	Pendle BC	CCTV Charges	2,961.23	EV & NIL
2543	Yorkshire Water	Parish Rooms Water Rates	46.95	PR & NIL
2544	Yorkshire Water	Rostle Top Water Rates	18.45	AL & NIL
2545	Cheshire Turf Machinery	Service to Hayter	644.07	PG & 107.34
2546	BOSS Ltd	Stationery	40.74	AD & 2.29
2547	C Tennant	Repayment of fuel expenses	20.46	PG & 3.41
2548	M Horsfield	Repayment of key cutting expenses	12.00	AD & NIL
2549	G C Contracting	Youth Hostel tiling	490.00	YH & NIL
2550	V Cocker	Repayment of expenses	443.02	YH & NIL
2551	HMRC	May PAYE	284.46	SC & NIL
2552	HMRC	June PAYE	284.66	SC & NIL
D/D	S Cumpstey	Salary	93.60	SC & NIL
D/D	K Thompson	Salary	282.00	SC & NIL
D/D	K Jeffreys	Salary	748.09	SC & NIL

D/D	Go Cardless	Bridge Business Solutions	15.00	AD & NIL
D/D	NEST Pensions	Katie Pension	47.50	SC & NIL
D/D	Opus Energy	Youth Hostel Electricity	TBC	TBC
D/D	XLN Business Services	Phone and broadband	74.41	AD & 12.40
2553	K Thompson	Extra hours worked	103.50	SC & NIL
2554	K Jeffreys	Mileage and extra hours worked	101.20	SC & NIL
2555	Carrs Billington	Green velvet	5.30	PG & NIL
2556	George Boocock	Hostel decorating	10,852.80	YH & 1,808.80
2557	V Cocker	Repayment of expenses	193.49	YH & NIL
2558	Yorkshire Water	Public toilets water rates	32.84	PT & NIL
2559	Yorkshire Water	Hill top water rates	17.95	AL & NIL
2560	Yorkshire Water	Youth Hostel Water Rates	154.35	YH & NIL
Total expenditure: £18807.26 Total VAT: £2062.83 (Total Net): £16744.43 (As of 19 TH June 2018)				

12. Youth Hostel

It was resolved that this item should be brought back to a later agenda after a separate meeting of the Youth Hostel Committee.

K Jeffreys to report on the financial implications of each option in running the hostel.

Proposed
Seconded
Unanimous

13. Earby Independent Hostel and the Radicals Trail

Council to grant permission in principle to add the youth hostel to the Radical Trail.

Proposed
Seconded
Unanimous

14. Mayor's chain replacement

Council to purchase the replacement chain for £300.00 from contingencies in the admin budget.

Proposed
Seconded
Unanimous

15. Launch of Children and Family Wellbeing Service consultation

Council to submit the following comments:

- Earby Town Council encourage the approach of applying services within the Community.
- These services are welcome and required in Earby.
- Public transport from Earby is limited and therefore the residents require services to be offered locally, therefore Earby Town Council oppose the removal of this service from the Community Centre.

Proposed
Seconded
Unanimous

16. External Audit – Annual Governance Statement

Section 1 approved and signed by the Clerk and Chairman.

Proposed
Seconded
Unanimous

17. External Audit – Accounting Statements 2017/18

Section 2 approved and signed by the RFO and Chairman.

Proposed
Seconded
Unanimous

18. Correspondence

None.

The next meeting will be held on **Monday 30th July 2018 at 7.30pm** in the Parish Rooms.

DATED: 26th June 2018

Clerk & RFO:

K. Jeffreys
 K. Jeffreys

SIGNED AND APPROVED: 30th July 2018

Chairman:

C. Tennant