



Minutes of the meeting of EARBY TOWN COUNCIL held on Monday 17th June

2019 at 7.30pm in The Parish Rooms, Victoria Road, EARBY

1. Welcome

Cllr Tennant in the chair formally opened the meeting.

2. Confirmation of councillor's declarations of acceptance of office

Noted.

3. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Tennant (in the chair), V Cocker, P Hampson, C Carter, D Haigh, M Horsfield, J Cooper.

Non-attendance: S Hartley, J Myers

Apologies: D Reynolds

4. Declarations of Interest/s

J Cooper – Item 18.

C Tennant – Payment to Employer.

K Jeffreys – Payment under finance.

M Horsfield – Payment under finance.

5. Public discussion

None present.

6. Minutes

To accept and approve as an accurate representation the minutes of the previous Council meeting held on Monday 20th May 2019.

Proposed VC

Seconded PH

Unanimous

7. Update of ongoing issues from previous minutes

K Jeffreys to contact the police regarding the possibility of arranging for them to attend a meeting.

8. **Friday Surgery**

Nothing to report.

9. **Police business**

Police presence required coming up to the school holidays, particularly in parks.

10. **Planning: to consider and comment on the following:**

Applications

1. Town and Country Planning Act 1990 APPLICATION: 19/0360/FUL

PROPOSAL: Full: Extension to the existing car park.

AT: Thornton Hall Farm Skipton Road Barnoldswick

FOR: Mr C. Harrison

CONSULTATION

Deadline: Please send me your comments by: 24th June 2019

Support application

Proposed VC

Seconded MH

Unanimous

2. Town and Country Planning Act 1990 APPLICATION: 19/0365/HHO

PROPOSAL: Full: Alterations to front door and rear windows.

AT: 28 Grove Street Earby Barnoldswick

FOR: Mrs Sandra Lee

CONSULTATION

Deadline: Please send me your comments by: 26th June 2019

No objections

Proposed PH

Seconded JC

Unanimous

3. Town & Country Planning Act

Re: Alleged problem building.

Location: Engine House Of Former Brook Shed New Road Earby

Case Ref: PLE/19/0492

Noted

K Jeffreys to contact the planning department to confirm if this includes the chimney and if safety checks are completed on this.

4. Town & Country Planning Act

Re: Alleged problem building
Location: Land Adjacent Heather View Green End Road Earby
Case Ref: PLE/19/0493

Noted

5. Town and Country Planning Act 1990 APPLICATION: 19/0383/HHO

PROPOSAL: Full: Demolition of the existing garage and erection of a two storey side extension, single storey rear conservatory and a detached summerhouse.

AT: 34 Kenilworth Drive Earby Barnoldswick
FOR: Mr & Mrs D. Brice

CONSULTATION

Deadline: Please send me your comments by: 3rd July 2019

No objections
Proposed CT
Seconded CC
Unanimous

Appeals

None.

11. Reports from meetings with other organisations

Cllrs C Carter and M Horsfield, along with K Jeffreys attended a meeting with Pendle Borough Council in relation to the transfer of services to Town and Parish Councils from the Borough Council. The objective of this is to help the Borough Council save money but in doing so would mean Earby Town Council would have a higher expenditure, therefore further discussion is required.

Councillors are asked to bring any items that they would like to discuss the possibility of taking over to the next agenda.

Cllr J Cooper attended a workshop on effective meetings, in cooperation with the Lancashire Association of Local Councils.

12. Representation of Earby Town Council in other organisations

To comply with the standing orders listed below, Earby Town Council are required to nominate and vote for a representative on any external bodies or organisations.

- Review of representation on or work with external bodies and arrangements for reporting back.
- Review of the Council's and/or employees' memberships of other bodies.

A discussion and vote took place, with the results as follows;

- i. West Craven Area Committee representative – P Hampson, D Haigh as reserve.
- ii. Lancashire Association of Local Councils – J Cooper, C Tennant as reserve.
- iii. New Road Community Centre Group – D Haigh and J Myers.

13. Finance

- Council to note the receipt of the precept, total £147331.00.
- Council to transfer £8000.00 from the Community Account to the Building Society for the funding of the purchase of a replacement mower or utility vehicle.
- Council to note the payment of the RHI balance of £6954.58.

Please find this month's payment list attached for approval.

Points noted and payment list approved

Proposed PH

Seconded JC

Unanimous

14. Review of governance and control documents

Noted.

15. Committees

Noted.

16. Meetings of full council 2019 -20

The meetings of the full Council for the year ahead will be as follows:

2019

29th July

19th August

30th September

28th October

25th November

December meeting postponed to January

2020

6th January

27th January

24th February

30th March

27th April

18th May

29th June

All meetings to be held in the Parish rooms, Victoria Road, commencing at 7:30pm.

Proposed MH

Seconded JC

Unanimous

17. Earby and District Local History Society grant application

Council reviewed the application of a £250.00 grant from Earby and District Local History Society and would like to award the grant of the sum requested.

Proposed DH
Seconded VC
Unanimous

18. Update of fire safety precautions in the Parish rooms

Council accept the quote for the works to bring the Parish Rooms fire precautions and safety measures in line with British standards and would like to go ahead with the contract as soon as possible, with the costs coming from the income from Ofgem. The remainder of this money will be used to fund fire safety precautions in the front office and public toilets.

Proposed DH
Seconded MH
Unanimous

19. Hostel Rent

A) There was a discussion regarding the possibility for a percentage of the April rent to be refunded, however as the lease issues delayed the opening by only one week, it was decided not to offer a refund.

Proposed CT
Seconded MH
Unanimous

B) There was a discussion regarding a reduction in the rent of the hostel for the month of November to allow for the damp proofing works which are confirmed for the week commencing the 4th November. However, as this will only involve one week's closure and will be happening during a holiday period, it was decided that a rent reduction will not be offered.

Proposed CT
Seconded DH
Unanimous

20. Ms Z Fallows - Councillor Application

Council considered Ms Zoe Fallows' request to become a Councillor for Earby Town Council and would like to welcome her to the council. K Jeffreys will contact Zoe and make the necessary arrangements for paperwork.

Proposed VC
Seconded MH
Unanimous

21. Protection of green space in Earby

Noted.

22. Correspondence

Noted.

The next meeting will be held on **Monday 29th July 2019 at 7.30pm** in the Parish Rooms.

DATED: 18th June 2019

Clerk & RFO:

K. Jeffreys

SIGNED AND APPROVED: 29th July 2019

Chairman:

C. Tennant