



Minutes of the meeting of EARBY TOWN COUNCIL held on Monday 21st May

2018 at 7.30pm in The Parish Rooms, Victoria Road, EARBY

Election of Chairman and Vice-Chairman

Cllr Chris Tennant elected as Chairman of Earby Town Council and Cllr Vera Cocker elected as Vice Chairman.

**Proposed
Seconded
Unanimous**

1. Welcome

Cllr V Cocker (in the chair in the absence of Cllr C Tennant) formally opened the meeting.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: V Cocker (in the chair), D Reynolds, P Hampson, M Horsfield, J Myers, S Hartley.

Apologies from Cllrs: C Tennant, I Lyons, D Haigh.

3. Declarations of Interest/s

P Hampson – repayment under finance.

V Cocker– repayment under finance x 2.

M Horsfield – repayment under finance.

K Jeffreys – repayment under finance.

4. Public discussion

There was a discussion with local residents about the opening of a public bridleway on Dark Lane, the previous application was rejected on grounds of how the proposed works affected local wildlife.

There is a deadline of the 8th June to submit comments, which the residents have been made aware of.

5. Minutes

To accept and approve as an accurate representation the minutes of the previous Council meeting held on Monday 30th April 2018.

Proposed
Seconded
Unanimous

6. Update of ongoing issues from previous minutes

Noted.

7. Friday Surgery

None.

8. Police business

Pendle Borough Council have been contacted to add padlocks to the Brook Shed for safety.

It has also been noted that the Police will be made aware to take appropriate action for parks and local hot spots at this time of year.

9. Planning: to consider and comment on the following:

Applications

None

Appeals

None.

10. Reports from meetings with other organisations

Cllr D Haigh discussed the Earlham Street parking plans at the West Craven Committee meeting, where it was discovered that no consultation was completed with nearby residents. This needs to be done before any parking spaces can be sold or work commenced.

11. Finance

Added 21st May

2531	Robert Windle	Hostel Furniture	£335.00
2532	George Boocock	Hostel Painting etc	£2306.40
2533	Garlicks	Hostel Cooker	£1290.00
2534	Inspired Flooring	Hostel Carpets	£600.00
2535	Lexis Nexis	Study Book – CILCA	£60.00
2536	Yorkshire Water	Public Toilets Water	£29.48
2537	Yorkshire Water	Front Office Water	£43.81

Proposed

**Seconded
Unanimous**

Bills presented for payment: 10th May 2018

<u>Cheque</u>	<u>Payee</u>	<u>Details</u>	<u>Amount (£)</u>	<u>Budget & VAT (£)</u>
2521	Earby and district society	Donation to production of book	210.00	DO & NIL
2522	Morris Horsfield	Reimbursement of janitorial supplies and keys	41.60	PR & 7.50
2523	Mewies Solicitors	Youth Hostel Lease	1,356.00	YH & 224.00
2524	K Jeffreys	Reimbursement of stamps and mileage	64.83	SC/AD & NIL
2525	C Tennant	Fuel expenses	17.00	UV & 2.83
2526	Jupiter Play	Invoices 2264 and 2280	16,723.20	PG&2,787.20
D/D	Opus Energy	Youth Hostel Gas	4.78	YH & 0.23
2527	Mandaleigh Plants	Half moon troughs	1,653.60	EN &275.60
D/D	S Cumpstey	Salary	93.60	SC & NIL
D/D	K Thompson	Salary	282.00	SC & NIL
D/D	K Jeffreys	Salary	748.09	SC & NIL
D/D	Go Cardless	Bridge Business Solutions	15.00	AD & NIL
D/D	NEST Pensions	Katie Pension	17.52	SC & NIL
D/D	Opus Energy	Youth Hostel Electricity	TBC	TBC
D/D	XLN Business Services	Phone and broadband	58.13	AD & 9.69
2528	V Cocker	Purchase of flags	33.96	EV & 6.47
2529	P Hampson	Purchase of hi-vis vests	53.28	EV/EN&10.66
2530	V Cocker	Purchase of stamps	58.00	AD & NIL
Total expenditure: £21430.59 Total VAT: £3324.18 (Total Net): £18106.41 (As of 10 th May 2018)				

12. Youth Hostel

It was noted that the youth hostel should be finished within the next few weeks and that Cllr Cocker is beginning to source bedding etc with curtains and poles to be done at a later date.

There have been various expressions of interest in managing the hostel, this will be brought to council for formal discussion at a later meeting.

**Proposed
Seconded
Unanimous**

13. Consultation on community transport in Lancashire

There was a discussion on the various types of community transport and it was unclear what actually applied to Earby. The Clerk will contact LCC and this item will be brought back to another meeting when we have more details.

Proposed
Seconded
Unanimous

14. Consultation on street lighting maintenance

Earby Town Council support the proposed changes to street light maintenance.

Proposed
Seconded
Unanimous

15. Recommendations on additions to events application pack

The requirement for DBS checks (and sight of these) for all public-facing members of any organisation applying for an event will be added to the application procedures.

Proposed
Seconded
Unanimous

14. Lengths man vacancy

To appoint Peter Taylor on a one day a week temporary contract (to 31st March 2019) to provide lengths man duties to Earby Town Council.

Proposed
Seconded
Unanimous

15. Correspondence

None.

The next meeting will be held on **Monday 25th June 2018 at 7.30pm** in the Parish Rooms.

DATED: 22nd May 2018

Clerk & RFO:

K. Jeffreys
K. Jeffreys

SIGNED AND APPROVED: 25th June 2018

Chairman:

C. Tennant