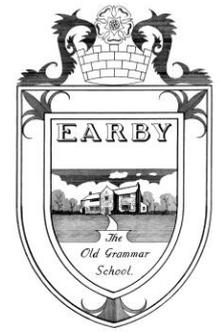


# EARBY TOWN COUNCIL



Chairman: Chris P. Tennant  
Clerk: Mrs Katie Jeffreys. The Parish Rooms, Victoria Road,  
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## Minutes of the meeting of EARBY TOWN COUNCIL held on Monday 25<sup>th</sup> November

### 2019 at 7.30pm in The Parish Rooms, Victoria Road, EARBY

#### 1. Welcome

Chairman Cllr Tennant formally opened the meeting.

#### 2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Tennant, V Cocker, P Hampson, J Cooper, S Hartley, D Reynolds, M Horsfield, C Carter, D Haigh, R Singh. K Jeffreys as Clerk.

Apologies: J Myers, Z Fallows.

#### 3. Declarations of Interest/s

K Jeffreys – Payment under finance.  
V Cocker – Repayment under finance.  
M Horsfield – Repayment under finance.  
C Tennant – Payment to Employer.

#### 4. Public discussion

There were a number of members of the public present.

There was a discussion on the questions raised by a resident and the answers supplied by K Jeffreys. This began with **(RESIDENT NAMES REDACTED)** stating that they were satisfied with the answers but that it was unclear if the payments to Cllr J Cooper had been paid into a personal or business account. The resident also stated that it was felt that the payments were a conflict of interests that could be avoided.

Cllr J Cooper supplied evidence of the registration of his business and this coincided with the number stated on the invoices. He stated that he has a business registered with Companies House but that this is dormant. **(RESIDENT NAMES REDACTED)** was reminded of Standing Order 1f:

‘each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes.’

Cllr P Hampson supplied evidence that **(RESIDENT NAMES REDACTED)** had shared the letter from K Jeffreys on social media, it was made clear that this was in breach of the confidentiality clause on the email and that legal advice would be sought.

Cllr C Tennant summarised in stating that the questions raised by **(RESIDENT NAMES REDACTED)** were answered fully. He pointed out that the larger payments were for urgent fire safety work to protect the users of the properties in question and that the cost of these works was cheaper than other companies, based on past experience. Cllr C Tennant stated that the Council are aware of the sensitive issue of awarding paid work to Councillors but that it is always preferable to opt for local suppliers.

**(RESIDENT NAMES REDACTED)** was reminded of Standing Order 1e:

‘The period of time, which is designated, for public participation in accordance with standing order 1(d) above shall not exceed fifteen minutes.’

**(RESIDENT NAMES REDACTED)** was provided with copies of Cllr J Cooper’s invoices for inspection at the meeting, as detailed in K Jeffreys’ letter. The resident was found to be using a mobile phone in the meeting which breaches Standing Order 1m:

‘Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council’s prior consent. Mobile phones are not to be used in a meeting.’

K Jeffreys then requested for these documents to be returned, as the agenda item had closed, **(RESIDENT NAMES REDACTED)** refused, then proceeded to push her out of the way and run from the Parish Rooms, therefore stealing the documents. These were later retrieved by the police.

Please refer to Standing Order 10a:

‘No person shall obstruct the transaction of business at a meeting or behave offensively or improperly.’

There was a break in proceedings whilst Councillors helped the police.

## **5. Minutes**

To accept and approve as an accurate representation the minutes of the previous Council meeting held on Monday 28<sup>th</sup> October 2019.

**Proposed CC**  
**Seconded PH**  
**Unanimous**

## **6. Update of ongoing issues from previous minutes**

Cllr C Carter contacted N Watson at Pendle Borough Council to find information on the ownership of Northolme Community Centre, there is still some uncertainty of who it belongs to. It was recommended that Pendle Borough Council or Together Housing be contacted to try gain further details.

## **7. Friday Surgery**

Nothing to report.

## **8. Police business**

There has been a great deal of information brought forward regarding the dog attack incident, this will be forwarded to the police. There have also been increased sightings of groups of teenagers in the evening, the two are thought to be linked.

Cllr D Reynolds reported that there have been no further updates on the broken window at the deli. K Jeffreys to contact the police to request an update.

Cllr M Horsfield reported nuisance cars creating problems at the hostel car park. K Jeffreys will ask the police to investigate.

**9. Planning: to consider and comment on the following:**

**Applications**

**a. Town and Country Planning Act 1990**

**APPLICATION: 19/0692/FUL**

**PROPOSAL:** Full: Erection of a dormer bungalow.

**AT:** Land To The Rear 21 - 25 Duxbury Street Earby

**FOR:** Mr & Mrs Horsefield

**CONSULTATION**

**Deadline: Please send me your comments by: 25th November 2019 (late comments requested)**

**No objections**

**Proposed MH**

**Seconded SH**

**Unanimous (PH abstained from voting as he had not seen the prior information)**

**b. Town and Country Planning Act 1990**

**APPLICATION: 19/0831/HHO**

**PROPOSAL:** Full: Erection of single-storey rear extension.

**AT:** 5 Jagoe Mews Earby Barnoldswick

**FOR:** Miss Taylor

**CONSULTATION**

**Deadline: Please send me your comments by: 10th December 2019**

**No objections**

**Proposed VC**

**Seconded MH**

**Unanimous**

**Appeals**

**To note the delegated list.**

The latest list has been circulated by the clerk to all councillors via email. Council will discuss items pertinent to Earby and the clerk to be notified should a councillor wish to highlight a decision for such discussion. **If none the list will be deemed to be accepted.**

**10. Reports from meetings with other organisations**

- Cllr P Hampson reported on any items discussed at the West Craven Area Committee. There is an ongoing issue with the Brook Shed Mill site. Pendle Borough Council contacted the owners however it is unknown if they have served the section 79 notice. This needs to be done as a matter of urgency as the broken glass in the skylights is the main issue.
- There has been an amended drainage scheme submitted for the application on Bailey Street, the first plan was rejected by Yorkshire Water. The new scheme discharges surface water into the culvert, the EASIDB should be consulted on this new proposal, as they were previously. The approval of the Environmental Agency should also be sought. A tank with a hydrobreak should be considered before any planning application can be considered.

- The AGM of the Friends of Earby Hostel took place, with members commenting that they were delighted that the hostel was now open and running again, with around 950 beds booked so far this year. Congratulations to the new Chairman, Nick Moule. Earby Town Council are to submit a Landlord's report for any future meetings.

11. **Finance**

Payment list approved.

**Proposed MH**  
**Seconded JC**  
**Unanimous**

12. **Sough park**

Council discussed the proposition of transferring the ownership of Sough Park to Earby Town Council, it was noted that Earby Town Council could not take on the financial implications of owning the park at this moment in time but would continue to contribute to the maintenance costs.

13. **Transfer of car parks in Earby**

Council discussed the proposed transfer of car parks at Albert Street and Water Street in Earby with the costs provided in mind. Points were raised regarding the cost of managing and repairing the car parks and it was decided that this would lead to high levels of expenditure and therefore, not to take on the ownership of the car parks.

**Earby Town Council will not be requesting to transfer the ownership of these car parks.**

**Proposed VC**  
**Seconded DH**  
**Unanimous**

14. **Suggested activities for youths in the area**

Cllr D Reynolds held a discussion on the floodlights at the Cemetery Road Recreation Ground following a request from a resident. These lights are operated on a timer, meaning they should come on at dusk. K Jeffreys to check with Pendle Borough Council for further information on the operable hours.

15. **Primary Schools Swimming Initiative 2020/21**

Council discussed the letter received from Pendle Leisure Trust regarding the provision of swimming lessons for primary school students in 2020/21 and will support this at Earby Springfield Primary School at a cost of £586.09.

**Proposed PH**  
**Seconded CC**  
**Unanimous**

16. **Financial reports and draft budget**

Council note the financial reports, as previously circulated, these were;

- Summary of receipts and payments.
- Cost centre yearly comparison.
- Draft budget.

**17. CCTV, website and data protection policies**

Council approve and adopt the CCTV policy, data protection policy, and website accessibility statement, as previously circulated.

**Proposed JC  
Seconded DH  
Unanimous**

**18. Correspondence**

Cllr V Cocker read out correspondence from The Poppy Appeal, this year has been another great success with over £4000.00 donated. Thank you to everyone who has donated or helped with the appeal.

K Jeffreys brought forward correspondence from SELRAP, who have sent a letter offering a presentation to Council. This will be organised for next year, however, as Standing Orders state, any previous decisions made at Council cannot be re-visited for six months.

The next meeting will be held on **Monday 7<sup>th</sup> January 2020 at 7.30pm** in the Parish Rooms.

DATED: 26<sup>th</sup> November 2019

Clerk & RFO:

K. Jeffreys

SIGNED AND APPROVED: Monday 7<sup>th</sup> January 2020

Chairman:

C. Tennant