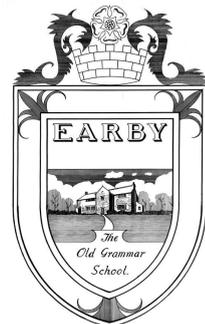




EARBY TOWN COUNCIL



Chairman: Chris P. Tennant
Clerk: Mrs Katie Jeffreys, The Parish Rooms, Victoria Road,
Earby, Barnoldswick, Lancashire. BB18 6US
Telephone: 01282 844965 Email: earbytc@gmail.com

Minutes of the meeting of EARBY TOWN COUNCIL held on Monday 30th October at 7.30pm in The Parish Rooms, Victoria Road, EARBY

1. Welcome

Cllr Tennant in the chair formally opened the meeting and welcomed Katie Jeffreys to her first meeting as Clerk and Peter Hampson as a councillor.
All Cllrs. echoed these sentiments.

2. Attendance, Apologies and Non Attendance

Attending Cllrs: Cllr C Tennant (in the chair), Cllrs; M Horsfield, V Cocker, J Myers, I Lyons, D Haigh, P Hampson, S Mecalfe

Apologies from Cllrs: J Lomas, S Hartley

Absent Cllrs: P Wilkinson, D Reynolds

3. Declarations of Interest

Councillor Tennant - repay under finance
Councillor Cocker - repay under finance
Councillor Myers - repay under finance

4. Public

None

5. Minutes

To accept and approve as an accurate representation the minutes of the previous Council meeting held on Monday 25th September 2017.

Proposed: That these minutes are accepted and approved as above.

**Seconded
Unanimous**

6. Update of ongoing issues from previous minutes

None

7. Updates from Chairman and Clerk

It was announced that we will have a deadline for new topics to be added to the agenda. This will give enough time for the Clerk to discuss these with the Chairman / Vice Chairman. All wording and relevant information must be submitted by this time.

This deadline will be 12:00 noon the Tuesday before the monthly meeting.

8. Friday Surgery

Cllr Cocker to bring to Councils attention items of special note from the report from the Friday Surgeries. The report having previously been issued to councillors.

9. Police business

To report on any issues of concern and forward selected ones to the local Police Team.

There has been an issue with vandalism with the public toilets, the police are aware.

10. Planning: to consider and comment on the following:

Applications

Town and Country Planning Act 1990

APPLICATION: 17/0508/HHO

PROPOSAL: Outline: Major: Residential development (0.5ha) – Access only.

AT: Land to the West of White Leys Close, Earby. (E: 389907 & N: 445971)

FOR: M. & D. Dinsdale.

CONSULTATION Deadline: Please send me your comments by: 27th October 2017. (late comments accepted – three objections submitted as of the 10th October)

An in-depth discussion ensued and the following grounds for objection put forward.

Council holds many concerns about this development as follows:

- **The infrastructure is at or near saturation point particularly the water and sewage systems. This has been illustrated dramatically in Earby where the flooding caused widespread disruption and much damage.**

- Schools, doctors surgeries, pharmacies etc. are stretched to full capacity given the many developments recently undertaken in both Salterforth and Earby.
- Council see this as overdevelopment and outside the settlement boundary.

Decision: Object on the above grounds
Proposed Seconded
Unanimous

Town and Country Planning Act 1990 APPLICATION: 17/0617/FUL

PROPOSAL: Full: Residential development for 6 detached dwellings with garages and a new private access driveway.

AT: Land To Rear Of 8 Birch Hall Lane Earby

FOR: YLBD Ltd

CONSULTATION

Deadline: Please send me your comments by: 14th November 2017

An in-depth discussion ensued and the following grounds for objection put forward.

- There are other sites that could be used.
- The drainage and infrastructure in the area is already working to capacity.
- The original application for 5 houses was refused and has now been re-submitted with an additional house.

Decision: Object on the above grounds
Proposed
Seconded
Unanimous

Town and Country Planning Act 1990 APPLICATION: 17/0621/HHO

PROPOSAL: Full: Demolition of the existing two storey extensions and erection of replacement two storey extension and detached single garage to the rear.

AT: 8 Birch Hall Lane Earby Barnoldswick **FOR:**

CONSULTATION

Deadline: Please send me your comments by: 14th November 2017

No objections

Proposed
Seconded
Unanimous

Town and Country Planning Act 1990 APPLICATION: 17/0623/FUL

PROPOSAL: Full: Erection of one semi-detached dwelling and single detached garage to the rear.

AT: 8 Birch Hall Lane Earby Barnoldswick

FOR: YBDL Ltd

CONSULTATION

Deadline: Please send me your comments by: 15th November 2017

No objections provided the development is within the boundary of the existing garden.

**Proposed
Seconded
Unanimous**

Appeals None.

11. Reports from meetings with other organisations

To receive for information purposes verbal or written reports from councillors or the clerk on any such meetings they have attended.

These should be notified to the clerk in advance of the agenda so that they can be listed; in the case of written reports, so that they can be circulated to councillors prior to the meeting

Noted: Cllr Tennant's report of the WCAC meeting held 03-10-2017 previously circulated.

12. Housing Land Meeting

To discuss the outcome of the meeting held with Pendle Borough Council on the 20th October.

Cllrs: C Tennant, I Lyons and M Horsfield attended the housing land meeting. There was a discussion of plots required in the area and plans of where to build housing.

Due to ongoing environmental and flooding issues suggestions for suitable plots cannot be made.

It was pointed out that low lying areas would be preferable due to drainage issues, this would rule out some of the plots that Pendle Borough Council had suggested.

It was also mentioned that Pendle Borough Council were looking to sell some of the land in order to raise money to purchase a more suitable piece of land for building the housing, the amount required was estimated to be around £1.5 million. When questioned about the current value of the land they were intending to sell it was clear that they did not have a valuation.

13. Assets of Community Value application

Please see letter from Neil Watson at Pendle Borough Council dated 11th October 2017.

Following a meeting with Pendle Borough Council to consider assets relating to the community value application, notably,

- a. To discuss Pendle Council's written response to our application for four sites to be listed as 'assets of community value'.
 - This issue cannot go to the area committee planning to make the decision.
 - PBC couldn't give the valuation of the land.
 - PBC would be putting a panel together for the building of houses.

- b. To decide on what future course of action to take.
 - Cllr C Tennant to seek advice on the Localism Act.

- Earby Town Council would need to gain Assets of Community Value before a referendum can take place.
- Earby Town Council will be able to seek advice from LALC once we have re-registered.

14. Changes to Recyclable Waste Collection Services

Pendle Borough Council is proposing to move to four weekly collections of recyclable waste, whilst retaining the current fortnightly collection of residual waste and is undertaking a public consultation about this, commencing Monday 9th October and ending Sunday 26th November.

Consideration of the green bins, for which a £30.00 charge is made, also needs to be taken into account. Will the collection of these bins also be cut back to once a month?

Council to consider the above and agree any comments.

- Any changes to the current arrangements will merely detract from the Borough Councils very good waste recycling rates, and will ultimately lead to more recyclable waste items going to landfill.
- Due to the above there should be NO changes to the current arrangements.
- Will the collections of the green bins change, and if so will the £30.00 charge for these bins be changed to reflect this?
- It may be possible to have the brown bins collected just once a month but if the paper collection were to change it would increase the amount sent to landfill as people would have to use the grey bins.
- There are other solutions available to solve this problem. For example, new technology that enables the chip inside the bin to be scanned and emptied when required. Could this be considered?
- Would it be possible to use smaller bins or sacks instead of boxes?

15. New fencing to access of playing fields

Payment authorised at the meeting – to be added to the payments list for the meeting on the 27th November.

Clerk to write to Tom Partridge at Pendle Borough Council to see if they are able to contribute towards this cost.

16. Finance

To consider approve or otherwise the following: -

- (a)** Course costs related to training via Lancashire County Training Partnership.

The Clerk and Chairman recommend that Katie Jeffreys attend a finance workshop ran by LALC in February 2018 at a cost of £25.00.

The CilCA course begins in April 2018 at a cost of £150.00 plus a £250.00 registration fee.

The completion of this course will require re-registering with LALC to obtain support on the course.

Membership and course costs expenditure to be authorised from within the 2017/18 Administration budget.

Proposed
Seconded
Unanimous

(b) Employee Pension Arrangements - NEST

Proposed: Contributions to be based on gross salary.
Seconded
Unanimous

(c) DBS Check

It has been suggested that Katie Jeffreys as the new Clerk has a DBS check completed. This is at a cost of £36.00 for a standard disclosure.

Proposed
Seconded
Unanimous

Bills presented for payment: October 30th 2017

<u>Cheque</u>	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Budget & VAT</u>
2390	Yorkshire Water	Car Park Surface Water	£17.10	ENV & NIL
2391	K Thompson	Salary	£386.75	SC & NIL
2392	C Tennant	Repay Laptop Spares Shop	£59.99	AD & £10.00
2393	Scottish Power	Electric 9-13 Birch Hall Lane	£10.05	YH & £0.48
2394	Malcolm Baines	Work to Youth Hostel	£623.84	YH & £103.87
2395	Wolfenden Concrete	Rubble	£18.00	YH & £3.00
2396	The Poppy Appeal	Poppy Appeal Merchandise	£405.00	EV & NIL
2397	Earby Brass Band	Remembrance Sunday Donation	£50.00	EV & NIL
2398	Colne First Aiders	Remembrance Sunday Donation	£50.00	EV & NIL
2399	JLM Ltd	Youth Hostel Drainage	£702.00	YH & £117.00
2400	Bounceback Safety	Repairs to playground	£1540.80	PG & £256.80
2401	K Jeffreys	Salary	£461.77	SC & NIL
2402	Bridge Business Solutions	Payroll September	£15.00	AD & NIL
2403	Communicorp	Local Council Newsletter	£75.00	AD & NIL
2404	HMRC	PAYE OCT 2017	£123.60	SC & NIL
2405	Earby Autos Ltd	MOT	£54.00	UV & NIL
2406	Lancashire County Training	Finance Workshop - K Jeffreys	£25.00	SC & NIL
2407	British Gas	Final Electricity Bill	£23.94	PR & £1.14
D/D	N Power	Electric to Public Toilets	£43.47	PT & £2.07
D/D	XLN Business Services	Phone and Broadband	£51.53	AD & £8.59

D/D	N Power	Electric to Parish Rooms	£110.91	PR & £5.28
D/D	Opus Energy Ltd	Youth Hostel Electricity	£13.56	YH & £0.65
2408	Independent Hostels	Marketing	£155.00	YH & NIL
2409	Stately Lighting	Christmas Tree	£1000.00	EV & £166.67
2410	British Gas	Cancelled – Invoice Re-issued	-	-
2411	V Cocker	Gift – Mrs Harris	£10.00	PB & NIL
2412	J Myers	Shop Window Comp. Purchases	£89.46	EV & NIL
2413	British Gas	Electricity Hilltop Pavilion	£405.91	PR & £67.65
Total expenditure: £6521.08 Total VAT: £743.20 (Total Net): £5777.88 (As of 26 th October 2017)				

To add: Johnston Contractors – Fencing £415.00 plus VAT (£498.00)

Proposed
Seconded
Unanimous

17. Youth Hostel

- We now have a letter of intent as requested by the new lease holders Mark & Lisa Baxby.
- CT will report on the solution of the drainage of rain water from the roofs of 11-13 Birch Hall Lane to the surface water sewer that has been arrived at since site visit with Pendle BC drainage officer and the neighbours at 7 Birch Hall Lane. – Resolved, see below.
- That the services of JLM Ltd be engaged to carry out the above works at the agreed rate of £500.00 per day.
- That a skip be ordered at a cost of £287.00.
- That the Clerk (Katie) be asked to send a letter to the owners of the neighbouring property 7 Birch Hall Lane, informing them that Council as the new owners of 9-13 Birch Hall Lane will on occasion need to exercise its right of access over the passage between 7 & 9 Birch Hall Lane, as specified in the Land Registry Title and to courteously request that this passageway be kept clear of obstructions at all times – 3-4 weeks delay!
- To consider a request from the new lease holders (Mark & Lisa Baxby) regarding the funding/payment arrangements for the provision of a new wood burning stove, electric sockets and relocation of the radiator in the lounge of 9 Birch Hall Lane – to follow.
- To note the email sent by the Chairman to Barnoldswick Bathrooms regarding a couple of minor issues with the fitting of the new bathroom and kitchen t 13 Birch Hall Lane – previously sent by email to Cllrs & Clerk.
- That the Clerk contact Zurich insurance to find out who is responsible for, and how much Business Interruption Insurance would be.

18. Community Governance Review – Town and Parish Councils

Council to discuss and agree its comments and issues; review end date is 31-10-2017.

Supporting Information & documentation have previously been emailed to Councillors.

This item has been carried over from the 25th September meeting at which it was agreed that Councillors would bring their individual pre-prepared views and thoughts on this matter to the next meeting in order that they can then be quickly collated and submitted before the end date.

Council to discuss and agree its comments and issues; review end date is 31-10-2017.

- The Earby Parish Boundary should remain unchanged.
- I would have no objections to the Earby Parish becoming just one ward instead of the current two wards (East & West).
- Whilst I think the current number of 12 Town Councillors is fine, I would have no objection to this been reduced to say 8.
- Earby Town Council has been at the forefront of taking on/over service and facilities delivery in the Parish and should not be consumed in to any other Town or Parish Council area.
- Earby Town Council is well structured and financed and is in an ideal position to take on even more service delivery roles in the future; it also has the advantage over many other Town & Parish Councils in the area, in that it has physical assets such as buildings and equipment that will easily enable it to take on more responsibilities, should this be required.
- To include the wording "changes should guarantee competitive elections."

19. Correspondence

- (a) We have now received the title deeds for the Northholme play area, these can be found in the safe if required.
- (b) There are two 'new councillors and clerks' workshops available through Lancashire County Training Partnership on Saturday 14th and 21st July 2018. Please ask the clerk for further details or to express your interest in attending.
- (c) We have received a letter to inform us that we will no longer be entitled to rate relief – any further costs will need to be budgeted for and we will need to ensure that we are not paying twice.

20. Other

- Katie to organise the social / Christmas night out for the 4th of December at the Punch Bowl.

The next meeting will be held on **Monday 27th November 2017** at 7.30pm in the Parish Rooms.

DATED: 21st November 2017

Clerk: **K. Jeffreys**
K. Jeffreys

SIGNED AND APPROVED: 27th November 2017

Chairman:

C. Tennant